

October 9, 2023

Dear Friends:

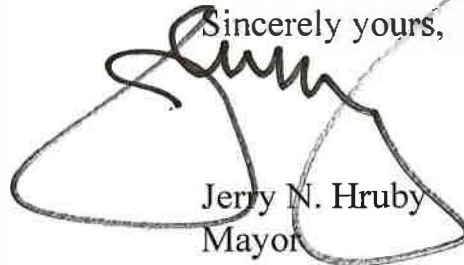
Thank you for joining us for this year's 2023 Christmas Parade and Tree Lighting Event! We are very excited to bring the parade portion back to residents this year in my final and 55th year with the City.

Included in this packet you will find the 2023 Parade Application. This year the event will take place on Sunday, November 26th. Please take a moment to fill this out and include, where provided, what you would like our announcers to say for your group.

If you have any questions, please do not hesitate to reach out to my office and speak to Kristen Kouri at 440-526-4351 or e-mail kkouri@brecksville.oh.us.

I hope this event will continue to be a tradition and memory for you and yours for years to come!

Sincerely yours,

A handwritten signature in black ink, appearing to read "Jerry N. Hruby", written over a faint, large, stylized outline of a person's head and shoulders.

Jerry N. Hruby
Mayor



2023 BRECKSVILLE CHRISTMAS PARADE **SUNDAY, November 26 – 4:00 P.M.**

This information packet on the City of Brecksville Annual Christmas Parade will answer most of the questions that your unit may have. It includes participation information, rules and important set-up information. To make things as easy as possible, we ask that you read this information and adhere to all the rules. Thank you for your participation and cooperation.

- It is most important that your unit be in position and ready no later than 3:40 p.m. on Sunday. Large units, floats and those units in need of set-up or last minute adjustments may wish to arrive earlier to allow effortless access to your set-up location. This way, you will not have to maneuver around smaller units and pedestrians. These larger units should be in position no later than 3:20 p.m.
- The parade steps off from Public Square at 4:00 p.m. exactly. This means it's very important that you be ready to go five minutes before that starting time. The parade goes rain, fog, sunshine, wind or snow, so please dress appropriately.
- **ALL VEHICLES SHOULD BE DECORATED!** This makes the parade more festive and more enjoyable for the viewer. Garland, bunting, ribbon, streamers and crepe paper all add to the enjoyment.
- All units need to display their assigned unit number on the right side front of their unit to allow the parade announcer to identify who you are. It must be large enough and dark enough to read from across the street.
- This year, as in all past parades, the City of Brecksville Christmas Parade is intended to celebrate the season. It is not a place for persons to campaign for office. No parade entry, either individual or organizational may include political campaigning for office, any political issues, human rights or social issues. No unit may display any signage, distribute literature or campaign materials before, during or after the parade. Only persons in office may participate in the parade. Name and current office may be placed on the side of vehicle.
- **Any items, including candy given out must be tossed as far to the side of the road as possible to the parade viewers, not thrown.** Safety is of the utmost importance. We do not want viewers to come into the road or get struck by objects.
- Those units that do not request entry to win a trophy on their parade application or returned their parade application after the deadline will not be entered. This year's categories are:
 - ❖ Santa's Little Helper Award (Kid group or Scout Group)
 - ❖ Best in Reindeer Games
 - ❖ Most Festive Attire
 - ❖ All Around Best of Show



- Walking units will be given special consideration and for the most part, be placed in the first half of the parade as opposed to units riding in vehicles.
- Horse units are requested to provide a scooper person.
- The line up of the parade is based on the information that you provided on the parade application.
- **To avoid confusion, no Santa is permitted in your group. Elves, Christmas presents, snowmen and other seasonal costumes are all welcome.**
- In the event that less than three floats are entered into the parade, we reserve the right to cancel the float competition.
- Your organization will receive a letter/e-mail with your parade line-up position and entry number by November 17th so that you can get your number on your entry and get the information out to your participants.

ANY QUESTIONS?

Contact Kristen Kouri at (440) 526-4351

kkouri@brecksville.oh.us

WE LOOK FORWARD TO SEEING YOU!



BRECKSVILLE CHRISTMAS PARADE & TREE LIGHTING
EVENT APPLICATION

SUNDAY, NOVEMBER 26, 2023 – 4:00 P.M.

Please return this application by **Friday, November 10, 2023.**

ORGANIZATION NAME: _____

PERSON TO CONTACT: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

PHONE: _____

APPROXIMATE NUMBER OF PARTICIPANTS: _____

METHOD OF PARTICIPATION

_____ Marching Group Size: _____

_____ Automobile Year: _____ Model: _____

_____ Float/Trailer Size: _____

Information for Announcer: _____

Would your group like to be entered in the competition? YES NO

Step-off time is promptly at 4:00 p.m. All participants please **assemble by 3:30 p.m.** in your allotted spot on Stadium Drive. The Tree Lighting Event will be held behind City Hall.

PLEASE RETURN APPLICATION TO:

Kristen Kouri
Christmas Parade
9069 Brecksville Road
Brecksville, Ohio 44141
Or E-mail
kkouri@brecksville.oh.us



9069 Brecksville Road • Brecksville, Ohio 44141 • 440.526-4351



Parade line-up will be on Stadium Drive.

Parade Route will begin on 82 then south on Brecksville Road to the City Hall Driveway.

Continue around City Hall to the Municipal parking lot where participants can meet back up with family before coming back up to the stage area behind City Hall for cookies, cocoa, and singing with Santa!