

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: December 15, 2020

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Virtual Meeting Notice

For the safety of our staff and residents the live stream for the Committee and City Council meeting please go to <https://www.facebook.com/233577357056186/live/> The recording of the meeting will be available on the City's website www.brecksville.oh.us under the City Hall, Council section. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order at 7:00 PM

Chairperson - K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call: Present: Caruso, Redinger, Veras. Absent - None.

Items for Consideration:

B&G 1. Approval of 12-1-2020 Buildings & Grounds Committee Meeting Minutes as submitted.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

B&G 2. Aquatic Center Purchase Requisition - Motion to recommend to Council a Blanket Vendor Purchase Requisition in the amount of \$40,158.63 for the final purchase of various ancillary items included in the budget for completion of the New Aquatics Center Project. Account #C492710 3201 Project #BD160001.

Councilmember Caruso asked if the amount would cover the cost of the lockers. The Aquatic & Facility Coordinator Bob Pliske said they do not have a final cost on the lockers. The final location of the lockers is still being determined. The ideal location would be by the indoor slide area. Councilmember Koepke asked if the lockers will be coin operated. Mr. Pliske said they may be. Coin operated lockers offer users the opportunity to secure their items. Councilmember Kopeke asked if a coin machine will be available. Mr. Pliske said, through the concession area or another means, coins would be available. Council President Harwood said there will be announcements pertaining to the use of the pool and amenities. Mr. Pliske said the coin operated lockers encourage users to lock their belongings up. Many times valuables are placed in unlocked lockers, allowing access to other people.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

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Other Matters deemed appropriate

Central School Request for Qualifications: Mayor Hruby reported the Request for Qualifications for developers for the Central School property are due December 17th at 12:00 Noon. Those submittals will be prepared and distributed to the selection committee on Monday, December 21st. Committee members will be expected to make a recommendation in February.

Motion to Adjourn at 7:07 PM

Motion made by Veras, Seconded by Redinger.
Voting Yea: Caruso, Redinger, Veras

FINANCE COMMITTEE

Call to Order at 7:07 PM

Chairperson - Laura Redinger
Committee members - L. Carouse, A. Koepke.

Roll Call: Present: Carouse, Koepke, Redinger. Absent - None.

FIN 1. Approval of November 24, 2020 Finance Committee Minutes as submitted.

Motion made by Redinger, seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger

FIN 2. Approval of December 1, 2020 Finance Committee Meeting Minutes as submitted.

Motion made by Redinger, seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger.

FIN 3. Blanket Purchase Orders - Motion to recommend to Council approval of the 2021 Blanket Purchase Order Requests.

Purchasing Assistant Serena DeVito reported the increases in Blanket Purchase Orders are mostly attributed to additional services in connection with the expected opening of the New Aquatic Facility and also increase in adjusted services to operate under the pandemic guidelines. Due to the shutdown in March and cancellation of events, due to COVID-19, the actual amount of expenditures are 52% of the requested amount, compared to the historical 75% spend of the requested amount. Councilmember Redinger asked if Finance Director Starosta would comment on the utility expenditures. Finance Director Starosta said the figures are averaged, amounts are higher for the recreation department.

Motion made by Redinger, seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger.

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- FIN 4. Mayor's Court Software** - Motion to recommend to Council a Purchase requisition to The Baldwin Group, Inc. for the Mayor's Court Base Software and Modules annual Maintenance and Support Agreement in the aggregate amount of \$3,700.00. Account #270190 2506 to be charged \$2,440.00. Account #270190 2501 to be charged \$1,260.00.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 5. Coronavirus Relief** - Motion to recommend to Council approval of a Resolution authorizing the Mayor to accept Financial Assistance for the Brecksville Department of Human Services through the Coronavirus Relief Funding Opportunity for adult day service and Ohio senior center providers from the Ohio Department of Aging. Account #110330 2201 Project #OP200003.

Human Services Director Paciorek said the Human Services Department applied for and was awarded \$40,000.00 for Coronavirus relief funding. The funds will be used to offset some of the added costs associated with the COVID emergency. The funds are expected to restart and continue services for seniors. The purchase of plastic shields for gathering room, personal protective equipment, sanitizing products and enhancing the food delivery packaging for grab & go lunches and meals on wheels. Plastic barriers will also be purchased for use in community rooms, when those rooms are re-opened to the public.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 6. Amend Exhibit 'A'**. - Motion to recommend to Council a Resolution amending Resolution No. 5095 to revise Exhibit "A" Coronavirus Aid, Relief and Economic Security Act expenditures.

Finance Director Starosta said the amendment includes two items left off of the previous resolution and also includes the \$40,000 grant for the Human Services Department.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 7. Appropriation** - Motion to recommend to Council an Ordinance to amend Ordinance No. 5277, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2020, making necessary appropriation and revenue adjustments.

Finance Director Starosta said a slight decrease will be expected in income tax collection. The City received an additional \$1,047.55 in redistribution of CARES Act funds from Cuyahoga County.

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Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

Councilmember Redinger thanked Financial Advisor Matt Stuczynski for his assistance and explanations of the bond markets and plans for the city.

- FIN 8. Fieldhouse Note** - Motion to recommend to Council an Ordinance providing for the issuance and sale of not to exceed \$8,600,000 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of designing, developing, constructing, installing, equipping and improving an athletic fieldhouse to be located on the Blossom Hill property on Oakes Road, and otherwise improving the site therefor, together with all necessary related improvements and appurtenances thereto, in connection with an agreement with the Brecksville-Broadview Heights City School District.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 9. Miller Road Interchange Notes** - Motion to recommend to Council an Ordinance providing for the issuance and sale of not to exceed \$1,000,000 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of expanding the interchange at Miller Road and Interstate 77 by constructing, reconstructing, widening, paving, grading, draining, curbing, installing and replacing guardrails, adding lighting and signalization, relocating utilities, constructing storm sewers and related drainage facilities, and, in connection therewith, acquiring rights-of-way, together with all necessary related improvements and appurtenances thereto.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 10. SR 82 Notes - 2021A Renewal** - Motion to recommend to Council an Ordinance providing for the issuance and sale of not to exceed \$960,000 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of improving State Route 82 by reconstructing, paving, grading, draining, curbing, replacing guardrails, repairing slopes, replacing ADA ramps, constructing storm sewers and related drainage facilities, and, in connection therewith, acquiring rights-of-way, together with all necessary related improvements and appurtenances thereto.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

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FIN 11. SR 82 Phase I note renewal- Motion to recommend to Council an Ordinance providing for the issuance and sale of not to exceed \$1,400,000.00

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

FIN 12. SR 82 Phase II Notes-(2021 B Renewal) Motion to recommend to Council an Ordinance providing for the issuance and sale of not to exceed \$750,000 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of improving State Route 82 by reconstructing, paving, grading, draining, curbing, replacing guardrails, repairing slopes, replacing ADA ramps, constructing storm sewers and related drainage facilities, and, in connection therewith, acquiring rights-of-way, together with all necessary related improvements and appurtenances thereto.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

Other Matters deemed appropriate

Councilmember Redinger reported she received correspondence from BBHCSD teacher Mr. Brennan. Mr. Brennan thanked Council for their assistance with the government class project he assigned.

Motion to Adjourn at 7:21 PM

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

LEGISLATION COMMITTEE

Call to Order at 7:21 PM

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call: Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

LEG 1. Approval of December 1, 2020 Legislation Committee Meeting Minutes as submitted.

LEG 2. Rezoning - Consideration of a recommendation from the Planning Commission for an application to rezone property owned by Sherwin-Williams on land in the Valor Acres Development. Councilmember Koepke asked Mayor Hruby to comment. Mayor Hruby said when Sherwin-Williams purchased more of the land, the buildings were moved to the rear of the property. A piece of the land is zoned residential. Sherwin-Williams will not be using the

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property for residential purpose. Sherwin-Williams asked, and was advised by the City of Brecksville, to seek rezoning by the electorate the zoning that is on the rest of the Sherwin-Williams property. That zoning includes Office-Laboratory and so forth. The application has gone through the scrutiny of the Planning Commission and a presentation was made. Mayor Hruby said the application has been reviewed by the administration and Building Department. The recommendation to Council is to be placed on the ballot in the spring of 2021 and the electorate will decide if the land should be rezoned. Council President Harwood said the issue will be part of the Planning Commission recommendation this evening.

Motion made by Koepke, seconded by Redinger.
Voting Yea: Caruso, Koepke, Redinger

Motion to Adjourn at 7:23 PM.

Motion made by Koepke, seconded by Redinger.
Voting Yea: Caruso, Koepke, Redinger

SAFETY-SERVICE COMMITTEE

Call to Order at 7:24 PM

Chairperson- Dominic Caruso
Committee members- D. Kingston, K. Veras.

Roll Call: Present: Kingston, Veras, Caruso. Absent: None.

Items for Consideration:

SAF 1. Approval of December 1, 2020 Safety Service Committee Meeting Minutes

Motion made by Caruso, seconded by Kingston.
Voting Yea: Caruso, Kingston, Veras.

SAF 2. Recycling Awareness Grant - Motion to recommend to Council a Resolution authorizing the Mayor to apply for a Community Recycling Awareness Grant from the Cuyahoga County Solid Waste Management District to fund a Community Recycling Awareness Project. Service Director Weidig said the City has received this grant for several years. The Department would like to use the funding for (2) lift hoppers and (2) Community Shred Days and signs to announce the recycling program.

Motion made by Caruso, seconded by Veras.
Voting Yea: Caruso, Kingston, Veras.

SAF 3. Police & Fire Radio Equipment - Motion to recommend to Council approval of a Purchase Requisition to Chagrin Valley Dispatch in the amount of \$7,632.00 for the City's annual

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maintenance agreement on radio equipment for the period of 1/1/2021 – 12/31/21. Police Account #110210 2613 to be charged \$3,792.00. Fire Account #290260 2501 to be charged \$3,624.00. Administration Account #110150 2501 to be charged \$216.00. Police Chief Goodrich said the request is for maintenance for radios. Chagrin Valley Dispatch provided a better price than was provided by Vasu Communications.

Motion made by Caruso, seconded by Veras.

Voting Yea: Caruso, Kingston, Veras

SAF 4. LEADS Services - Motion to recommend to Council approval of a motion to approve an increase to Blanket Purchase Order #BL204407 in the amount of \$600.00 for the December 2020 payment of the LEADS services for the Police Department. Account #110210 2103.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

Motion to Adjourn at 7:28 PM.

Motion made by Caruso, seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

STREETS & SIDEWALKS COMMITTEE

Call to Order at 7:29 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call: Present: Kingston, Veras, Caruso.

Absent: None.

S&S 1. Approval of December 1, 2020 Streets & Sidewalks Committee Meeting Minutes as submitted.

Motion made by Carouse, seconded by Kingston.

Voting Yea: Carouse, Kingston, Veras

Other Matters deemed appropriate

Councilmember Carouse said Council received e-mails were received regarding previous discussions. Council President Harwood said Engineer Wise responded to the resident based on discussion of the Riverview/Greenhaven issue. Council President Harwood said he responded to Mrs. Stumpfl's e-mail regarding Glenwood Trail, the school, traffic. Council President Harwood copied members of Council on the e-mail. Council President Harwood called Ms. Stumpfl in response to her visit to City Hall. The Chair of a committee will respond

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to questions raised for that committee. Draft minutes of the meeting have been forwarded to Ms. Stumpfl in response to the mis-representation of information in regards to what is publicized and what is fact. Council President Harwood said the minutes are recorded and contain the facts of what has taken place. Council President Harwood said the second item was regarding the Safe Routes to School Grant. Engineer Wise participated with BBHCSD representative Chris Coad. That plan is required for all grant applications. The City can submit for a grant, as well as the school through the safety program. Council President Harwood said the Glenwood Trail project is in the 2022 Budget. That has been placed in the 5 year Capital Budget. Council President explained to Ms. Stumpfl some of the requirements necessary to include the installation of sidewalks in the project. Infrastructure and roads are separate projects. The Engineer and Service Director work together to coordinate projects, insuring infrastructure is completed before a road project is started. When a grant application is submitted, it is part of a project. Submittal of a grant application would be part of the 2022 Glenwood Trail project. Engineer Wise will begin the design at the appropriate time. The design and engineer's estimate also impact how the project is done. Council President Harwood said he explained the use of variances. The variance is good for the City and the applicant, in this case the school. Council President Harwood explained what was requested in the variance application. The design professionals, value engineering and items reviewed for cost savings for the project. Councilmember Carouse will provide the minutes of the meeting to Ms. Stumpfl.

Council President Harwood said a question was submitted regarding Old Royalton Road. Chief Goodrich placed equipment to monitor/notify traffic of speeding. The resident also asked about sidewalks. Councilmember Carouse will respond to the resident as to the next steps the residential group needs to take for installing sidewalks.

Council President Harwood said a request from Tony Spzak regarding SR 21 impacted by the VA property. Mayor Hruby has responded to several residents with the same question. Council President Harwood said sidewalks on SR 21 near the VA property, DiGeronimo and Sherwin-Williams submit their design, currently a master plan for the property has not been submitted. Sherwin-Williams, DiGeronimo and the City will be involved in a multi-modal transportation plan. When the plan is put together, cars, pedestrian busses and all modes of transportation that will be impacted by the site, will be reviewed. Council President Harwood said installing sidewalks at this point, without the infrastructure and transportation plan, is premature. Mayor Hruby said the City will be engaging with DiGeronimo, Sherwin-Williams, the State of Ohio, Cuyahoga County, NOACA, RTA and the Metro-Line from Summit County. Mayor Hruby said it is important that a multi-modal plan is prepared as part of the development plan that will be submitted to the Planning Commission. Mayor Hruby said before installing sidewalks at this time from Miller Road to the county line, it needs to be determined who would be responsible for the cost of installation. The property owners, may submit petitions to require sidewalks. Mayor Hruby said many changes are taking place at the south end of the City, those projects will determine future plans.

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Mayor Hruby said he has received several e-mails regarding the installation of sidewalks in the city. Mayor Hruby said the citizens may want to circulate petitions and propose installing sidewalks and assess the property owners that will benefit from sidewalks. Mayor Hruby said every development built in the past several years has sidewalks constructed within them. There has been connectivity over the years. Brecksville was a community that did not install sidewalks except in developments, times have changed. People walk more and there is a connectivity issue. Mayor Hruby said if there is a group of the electorate that feel strongly about this, they should circulate a petition and see what the residents/voters of Brecksville say about that. Mayor Hruby said part of the plan for the south end of town, including the MetroParks, they will be part of the Multi-modal discussion, is part of the future. Council President Harwood said when Sherwin-Williams presented they said they would be in the design stage, and they plan on opening their projects at the same time as DiGeronimo so these issues will be coming soon.

Councilmember Koepke asked if a reflective stripe could be placed on the roadway where people could walk between the curb and the shoulder, so that at nighttime you see that reflect in your headlights, so that you want to stay to the left of that line. Council President Harwood said there are design requirements that the engineer may know, road width and lane width, it is not as easy as adding a stripe or changing a stripe.

Councilmember Koepke said those are boulevard width lanes, there may be wiggle room to everything. Putting a reflective stripe may be something we could look into.

Engineer Wise said putting a walking trail on Brecksville Road, that won't pass ODOT, a bike lane...

Councilmember Koepke said, not to consider it as something, people are afraid of people walking at night. When you see something reflect or the orange things on the road you remember where you are, to remind people to move over a little. Councilmember Koepke said, not to dedicate it as anything, just to remind that there might be something there.

Mayor Hruby thanked Councilmember Koepke for the suggestion. However, Council cannot put the City at liability and at risk by doing something contrary to what ODOT standards are. Giving people a false sense of security thinking because there is a bike symbol on the road there is room and cars will respect it, the same thing with pedestrians. The sidelines are painted every year as are the lines on the center of the road. We can consider looking at increasing the impact of the sidelines, but to do more than that or advertise that as a walking area, would place the City in great liability if there were an accident. We would be asking the person using the road to accept something that is substandard and in conflict with ODOT standards.

Councilmember Koepke said being highly reflective is what she was requesting, not necessary a dedicated walk.

Councilmember Kingston asked, knowing each street is different, is there a ballpark cost per foot for installing sidewalks.

Councilmember Carouse said when Oakes Road was considered widening to include sidewalks, also included changes to the infrastructure, swales, ditches, installing a completely

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new sewer system for the road , purchasing easements. It is not as easy as tearing up grss and pouring concrete. Fitzwatr was looked into twice and found to be unable to be done.

Motion to Adjourn at 7:57 PM

Motion made by Carouse, seconded by Kingston.

Voting Yea: Carouse, Kingston, Veras

UTILITY COMMITTEE

Call to Order at 7:57 PM

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

Roll Call: Present: Kingston, Carouse, Koepke. Absent: None.

UTL 1. Approval of December 1, 2020 Utilities Committee Meeting Minutes as submitted.

Motion made by Kingston, seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

Motion to Adjourn at 7:59 PM

Motion made by Kingston, seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

COMMITTEE OF THE WHOLE

Call to Order at 8:00 PM

Roll Call: Present: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras. Absent: None.

CoW 1. Approval of December 1, 2020 Committee of the Whole Meeting Minutes as submitted.

Motion made by Harwood, seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn at 8:02 PM

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Motion made by Harwood, seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor