

**CITY OF BRECKSVILLE
CONTRACTOR REGISTRATION
9069 BRECKSVILLE ROAD
BRECKSVILLE, OHIO 44141
440-526-2630**



PLEASE READ THE FOLLOWING CAREFULLY:

- ◆ Provide an **ORIGINAL, SIGNED**, \$25,000 Surety Bond which must expire December 31, of the current year (except if registering in the month of December, bonds can expire December 31st of the following year).
IT MUST BE ON THE CITY OF BRECKSVILLE'S BOND FORM, ALONG WITH POWER OF ATTORNEY. NO CONTINUATION CERTIFICATES.
- ◆ Provide a Certificate of Insurance – General liability, property damage and **automobile** liability including hired and non-owned automobile liability insurance with coverage of each at least \$500,000.00. We do not have to be named “additional insured”. A copy of the vehicle card is acceptable.
- ◆ Include a check for **\$75.00** payable to “City of Brecksville”
- ◆ **ELECTRICAL, PLUMBING, and HVAC CONTRACTORS ONLY**, must provide a copy of a license from the State.
- ◆ Your company name must appear **EXACTLY** the same on the **APPLICATION, SURETY BOND**, and **CERTIFICATE OF INSURANCE**. It will be returned to you if not correct. (Example: ABC Co., Inc. and ABC Company, Incorporated, are not considered the same company.)
- ◆ Dual trades may be on the same bond using one application and having one fee.
- ◆ Submit the **SIGNED AND COMPLETED APPLICATION, SIGNED SURETY BOND, CERTIFICATE OF INSURANCE, COPY OF LICENSE** (if applicable), **AND FEE ALL TOGETHER**. Your application will be returned if anything is missing.
- ◆ Any contractor who performs renovation, repairs, or painting (including window replacement) projects that disturb paint in homes, child care facilities, and schools built before 1978 must be certified by the EPA and must follow specific work practices as required by EPA to prevent lead contamination. Board of Health letter is attached. Links to the EPA website and brochure can be obtained on our website:
- ◆ <http://www.brecksville.oh.us/Building/buslinks.html>



**CITY OF BRECKSVILLE
BUILDING DEPARTMENT**

9069 BRECKSVILLE ROAD, BRECKSVILLE, OHIO 44141
TELEPHONE: 440-526-2630 FAX: 440-526-6322

APPLICANT NAME

COMPANY NAME

COMPANY STREET ADDRESS

FAX NUMBER

CITY/STATE/ZIP CODE

CELL NUMBER

PHONE NUMBER

FEDERAL ID NUMBER/SOCIAL SECURITY NUMBER

EMAIL ADDRESS

OFFICERS OR PARTNERS OF COMPANY

(1) _____ (2) _____ (3) _____

TYPE OF CONTRACTOR _____

MUNICIPALITIES REGISTERED IN

Municipality Number Date

Municipality Number Date

Municipality Number Date

Has your license or registration ever been suspended or revoked? _____ If so, give date and locality _____

GIVE THREE REFERENCES WHO ARE NOT RELATED TO YOU: (Name, Address, Occupation).

Signature of Applicant

Date of Application

OFFICE USE ONLY

License Number Issued

Check Rec'd Date

Receipt Number

PLEASE BE SURE YOU ARE USING OUR BOND FORM AND THAT THE APPLICATION AND BOND ARE SIGNED AND DATED. BE SURE THE COMPANY NAME APPEARS EXACTLY THE SAME ON YOUR BOND, CERTIFICATE OF INSURANCE, & APPLICATION. MAKE YOUR \$75.00 CHECK PAYABLE TO "CITY OF BRECKSVILLE". CONTINUATION CERTIFICATES WILL NOT BE ACCEPTED.

CONTRACTORS'S BOND
CITY OF BRECKSVILLE

Bond No. _____

KNOW ALL MEN BY THESE PRESENTS, THAT

(Contractor) _____ as principal,
and _____ as surety, are held and firmly bound
unto the City of Brecksville, or to any of its officers, for the use of any person, persons, firm or corporation with whom
such principal shall contract to construct, alter, repair, add to, subtract from, reconstruct or remodel any building,
structure or appurtenance thereto or any part thereof, in accordance with the provisions and the requirements of the
Codified Ordinances of the City of Brecksville and any building codes adopted therein by reference, in the penal sum
of Twenty-Five Thousand Dollars (\$25,000.00) lawful money of the United States, for the payment of which sum well
and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and
severally, firmly by these presents.

Signed and Sealed and dated this _____ day of _____, 20_____.

THE CONDITIONS OF THE ABOVE OBLIGATION ARE SUCH, that, whereas the above bound
(Contractor) _____ has made application to the Commissioner
of Building for a Certificate of Registration as a contractor to engage in business to construct, alter, repair, add to,
subtract from, reconstruct or remodel any building, structure or appurtenance thereto or any part thereof in the City of
Brecksville as required by the Building Code of Brecksville during the year beginning
_____ and ending December 31, 20____, and each contractor registering with the City
of Brecksville has submitted a certificate of insurance showing that the contractor is carrying general liability, property
damage and automobile liability including hired and non-owned automobile liability insurance with coverage of each
at least \$500,000.00, with a valid commitment from the applicant's insurance carrier (which must be authorized to do
business in the State of Ohio) that the City of Brecksville shall be given thirty days' written notice before cancellation,
lapsing or voiding of any such policy.

NOW, THEREFORE, if the said (Contractor) _____ shall well and truly
indemnify, keep and save harmless the City of Brecksville, or any of its agents or officials for the use of any person,
persons, firm or corporation with whom such contractor shall contract to do work, and shall indemnify and pay any
such person, firms or corporations for damage sustained on account of the failure of such contractor to perform or
complete the work so contracted for or the failure to perform the work contracted for in accordance with the provisions
of the Building Code of Brecksville and any other code adopted by reference by the City of Brecksville, and any and
all lawful rules and regulations promulgated under the authority thereof, and from or by reason or on account of
anything done under and by virtue of each and all permits issued under such registration for the doing of any work
required to be done in the construction, alteration, repair, addition to, subtraction from, reconstruction or remodeling of
any building, structure or appurtenance thereto or any part thereof, then this obligation shall be void; otherwise, the
same shall be and remain in full force and effect.

PRINCIPAL:

SURETY:

Contractor Signature

Printed Name

Printed Name

City, State, Zip

Street Address

By: _____
Power of Attorney Signature

City, State, Zip

(Seal)

(Updated 10/2008)



CUYAHOGA COUNTY BOARD OF HEALTH
5550 VENTURE DRIVE
PARMA, OHIO 44130
(216) 201-2000
www.ccbh.net

TERRENCE M. ALLAN, R.S., M.P.H.
Health Commissioner



Public Health
Prevent. Promote. Protect
Northeast Ohio Public Health Partnership

US EPA's Renovation, Repair and Paint Program synopsis

Beginning April 22, 2010, contractors performing renovation, repair and painting projects that disturb paint in homes, child care facilities, and schools built before 1978 must be certified by the EPA and must follow specific work practices to prevent lead contamination.

Contractors must use lead-safe work practices and follow these three simple procedures: contain the work area, minimize dust and clean up thoroughly. Also, there are pre-renovation education requirements as well. Individuals can become certified renovators by taking an eight-hour training course from an EPA-approved training provider.

Requirements

- Anyone who receives financial compensation for work that disturbs paint in housing and child-occupied facilities built before 1978, this may include, but is not limited to:
 - Residential rental property owners/managers
 - Building service professionals
 - General contractors
 - Special trade contractors (Painters, Plumbers, Carpenters, Electricians)
- All individuals performing the activities are either EPA certified contractor or working under an EPA certified contractor
- All activities are performed in a lead safe fashion
- Distribute lead pamphlet prior to work starting
- Post proper signage

Exemptions

- Residential units or child occupying facilities built after 1978
- Dedicated senior housing or group housing for adults only
- Houses declared lead-free by a stated licensed lead risk assessor or paint inspector
- Minor work that disturbs less than 6 ft² of paint/room or less than 20 ft² of paint on the outside (window replacement is not considered minor maintenance/repair)
- Homeowners doing work on their own occupied residential unit
- Emergency renovations (imminent threat to the health and/or safety of the occupants or adjacent properties)

Serving the cities, villages and townships of Cuyahoga County since 1919

Office of the Building Department

APPLICATION FOR PERMIT / PLAN APPROVAL

DATE: _____ 20 ____ Permit/Approval Number: _____

RESIDENTIAL

COMMERCIAL

I, _____ (OWNER OR COMPANY NAME) hereby make application for approval to erect, build, alter, renovate, etc as described in this application and the accompanying drawings, which are a part of this application.

LOCATION: _____

Owner Name: _____ Own. Phone #: _____

Scope of work: _____

Square Footage: _____ Estimated Cost: \$ _____

General Contractor:

Company: _____ Ohio Registration #: _____

Contact Name: _____

Address: _____

Phone # _____ Fax # _____

Cell# _____ Other# _____

E-mail: _____

Other Contractors:

Company: _____ Phone # _____

Company: _____ Phone # _____

Company: _____ Phone # _____

The acceptance of the Permit herein applied for shall constitute an agreement on OUR - MY part to abide by all of the conditions herein contained and to comply with Ordinances of the City of Brecksville and the laws of the State of Ohio relating to the work to be done thereunder; and said agreement is a condition of said permit.

Owner OR Contractor's Signature

Date



Rev: 1/2014