

**BRECKSVILLE BUILDING DEPARTMENT  
440-526-2630**



**Permits That Require a 10 Day Waiting Period**

When an application for a building permit is completed in the Building Department office there are certain permits that require a 10 day waiting period before work or construction can commence. The 10 day period will begin from the time that you make the application and does include weekend days as well. You will also be given a posting sign that is required to be posted on the property no further back than 25 feet from the street. Permits that fall into this category are as follows:

1. New Single Family Dwellings
2. Additions
3. Sunrooms
4. Decks
5. Swimming Pools In Ground and Above Ground
6. Hot Tub
7. Barbecue Pits
8. Fences
9. Sheds
10. Garages
11. Gazebos
12. Water Features/Ponds/Waterfalls
13. Retaining Walls
14. Flag Poles

A good rule of thumb is anything that will change the exterior of your home or property.



**PERMIT APPLICATION SIGN  
10 DAY WAIT PERIOD**

**PLEASE NOTE**

Wait Period Ends on

\_\_\_\_ / \_\_\_\_ / \_\_\_\_.

**This permit application sign is NOT a permit to start work.**

**The sign must be posted in the front yard within 25 feet from the street as required for the 10 DAY WAIT PERIOD in compliance with the Brecksville Codified Ordinances.**

**There will be 2 inspections to verify the application sign is properly posted during the 10 day wait period. Failure to post the sign will result in the 10 day wait period starting upon verification of the sign posting.**

**After a minimum of 10 days and upon plan review approval, a permit will be issued and work can commence.**

**All inspection requests shall be arranged by calling the Building Department at 440-526-2630.**

**24 hour notice required to schedule an inspection.**

**If you have any questions, please call 440-526-2630.**

**Thank you.**

***City of Brecksville, Building Department***