

City of Brecksville Bicentennial 1811 – 2011

Minutes

Bicentennial Meeting of the Whole

January 13, 2010

The Meeting of the Whole was called to order at 7:10 p.m. by Co-Chairman Frank DeWolf in the Human Services Gathering Room. There were a total of 39 members in attendance (33 members and 6 new members). Co-Chairman DeWolf wished everyone a Happy New Year and thanked the membership for their attendance. Co-Chairman DeWolf commemorated Tom Fowler's passing on December 30, 2009. Tom worked for the Brecksville Fire Department as an officer and fire training instructor; he was a 30 year member of the Historical Association, found time to do Meals on Wheels and other organizations and was a member of the Bicentennial committee and Projects committee. Our condolences go out to his wife Sylvia and his son Chris. There was a moment of silence.

Co-Chairman DeWolf continued the meeting by thanking everyone for their commitment to the Bicentennial meetings. The meetings will continue to be on the second Wednesday of the month through 2010. Meetings in 2011 may be changed depending on need since most of the hard work will have been done during 2010. Mayor Hruby, Larry Potla, Mary Scullin and Bonnie Longo were unable to attend tonight's meeting. Sally Becker will be recording the minutes for the committee. As a reminder all committees should forward their minutes to Mary and Bonnie promptly after their committee meetings so they can be added to the archives. New members were then introduced and welcomed. Sign up sheets are available for new members and others to sign up for committees. A new committee for fund raising has been added and will be chaired by Bob and Debbie Gearhart. He encouraged members to invite others to join the committees.

Co-Chairman Faulhaber presented the events calendar. The January through June events have been confirmed as follows:

- **January**-December 5, 2010 Brecksville Christmas Parade. Kick off to the Bicentennial Year
- **February**-February 5, 2011 Bicentennial Ball
- **March**-3rd Graders local community history projects.
- **April**-All student involvement
- **May**-May 30, 2011 Memorial Day parades Brecksville and Broadview Heights
- **June**-June 12, 2011 Home and Garden Tour
 - June 10-11 and 17-18 combined musical BLT, TOTS, Spotlights and school band and students "Music Man"
 - June 23, 24, 25 & 26 Brecksville Home Days, includes Silent Auction, Car Show and Square Dancing
 - June 25 Bicentennial Parade
 - June 25 Alumni Banquet
 - June 26 Alumni Pancake Breakfast

The following schedule has not been confirmed:

- **July**-Civil War enactment at Broadview Heights City Complex
 - July 9-10, 2011 Broadview Heights Home Days
- **August**-Brecksville Kiwanis Horse Show
 - Tent circus at Broadview Heights
 - Brecksville Historical Corn Roast
- **September**-September 9, 2011 10th Anniversary Art Show
 - Clam bakes Brecksville Fire Department. & Broadview Heights Fire Department
 - Car Show Broadview Heights
- **October**-Brecksville Historical Apple Butter Festival
 - Broadview Heights Historical Society Antique Show and Flea Market

Metro Parks Fall Festival
Go-Show Chamber of Commerce
Broadview Heights Chamber Scare Crow Contest and Boo Fest.
Brecksville Children's Halloween Party at Blossom

- **November**-Concert ending type project
11-11-11 Veterans Day Honor all Veterans
Heartfelt Holiday Center for the Arts
- **December**-Christmas Parade
Burial of Time Capsule

Secretary Committee – No report.

Finance Committee – Chairwoman Virginia Price, Finance Director for the City of Brecksville. The Bicentennial is a City sponsored event so everyone needs to adhere to the guidelines of the City Finance and Purchasing Departments. Each committee must submit a Budget Form for each event or project so resources can be determined. Resources include money in and out, Police requirements, Service Department requirements etc. There will be a tracking number assigned on all forms and reports will be generated. The Executive committee will review the forms and approve or request additional information from the submitting committee. The second form is a Revenue Deposit Form, which will be used to capture information concerning money received for the sale of items or income from events. All money should be turned into the City Finance Department within 24 hours per State laws. Checks should be made out to The City of Brecksville. If the department is closed, money may be given to a City Department Head, the Mayor or it can be taken to the Police Department if you don't feel comfortable having it at home until the Finance Department is open. All money should be turned into the City. Payment will be made by the City to vendors for all events-money should not be given from proceeds to vendors at the location. Project reports will be generated periodically and all forms will be available on the website.

Co-Chairwoman Becki Burlingham, Purchasing Director for the City of Brecksville. Each committee and or sub-committee, depending on the size, should appoint a member as a liaison to the Purchasing Department. This person will be the contact for all purchases between the Purchasing Department and the Committees. A purchasing manager packet will be given to each liaison with all the instructions and forms. All purchases have to go through the City and purchased by the City. All shipments will be received by the City and inspected before distribution to the committees. Three estimates are required for all purchases and attached to the requisitions. Requisitions can be hand delivered to the City or faxed. Debbie Sipcock will be assisting with the requisitions. A list of City approved vendors will be provided and single source purchases will need to be indicated on the requisitions. All forms will also be on the website.

Publicity/Graphics Committee – Chairwoman Jinny Farr reported the committee met a week ago on Thursday and formed a new subcommittee for Marketing. There is currently a Face book page on the website which has approx 171 members. Face book is a social networking website that many young and older people are using to share photos and information to stay in contact. Items will be posted to keep information moving. Since the City does not have commerce software, items will not be able to be purchased on line. However tickets for events and reservations will be able to be purchased using Webtrack. Items will have to be sold at Home Days and other events. The committee is looking to contact Channels 3, 5 & 8 to promote the events. The Executive committee has approved the pull out pens with calendar and information, shirts with logos, golf towels, and playing cards. The ornament will be changed from glass to pewter. A sample will be available soon. Coffee mugs, eco friendly water bottles, recycling bags, backpacks for children and lapel pins are also in the works. Car magnets will only be available for all City vehicles and should be appearing soon. The committee is also going to look for local businesses to sponsor items. Ted Lux will be filling in for Chairwoman Farr until June.

Historian Committee – Chairwoman Jo Ann Bartsch reported the committee met on January 4 and they are working on four projects: Children’s activity book for 3rd graders which will coincide with the unit on Brecksville History. Teachers and School administrators are being contacted for input. This program may be expanded to older students and must be available by the fall of 2010 due to the school curriculum. Family packets of memories which will consist of seven questions, is currently being reviewed by the committee and Mayor Hruby is being consulted for additional question suggestions. These packets should be done by the end of 2010 so they can be distributed and information can begin to be collected. At this point the committee is not sure of the format that the information will be received-video, photos, audio or written. The committee will need to determine how to collect and archive the information. A commemorative book for adults will contain articles written by residents and will be published in 2012 and sold as a fund raiser. Cathie Clager reported on the Historical presentation that will be in conjunction with the Brecksville Library. She met with Librarian Annette Jones about having 6 presentations at the library. In addition there will be a photo series: February will be “The Center of it all” depicting the early years of Brecksville, March – “I know where that is” landmarks, May – Cemeteries and their famous Residents”, July – “War heroes & the Home Front”, September –“Recess & Rithmetic”, November –“Occasions, Specials & Other Wise”. Speakers will be contacted to interpret different individuals like Mary Todd Lincoln. The theme of the Ohio Historical Society in 2011 is the Civil War so this theme will also be used during these presentations. Cuyahoga Valley National Park will also be involved and speakers about nostalgia from the 1940, 50 & 60’s. Presentations will probably be evening meetings and Saturday afternoons. At the last meeting in November, 2011 the whole library will be utilized for a kid’s program and an ice cream social. The committee meets the 4th Monday of every month at City Hall at 7:00 p.m.

Events Committee – Co-Chairman Frank Wilson of the Theater committee reported for Lynda Sabat that the Ball committee will be visiting the House of LaRose as a possible site for the Ball on February 5, 2011. The Parade headed by Rudy Rosales and Hadden Hipsley will be June 25, 2011. The car show will be chaired by Bob Pech. The Theater Committee will present “Music Man” June 10, & 11 and then June 17 & 18 for sure and possibly June 12 & June 19. Ryan Nowlin and Chuck Valley from the music department at the high school are very excited about being part of the production. The Theater committee is developing their theater season for 2011 to be in sync with the Bicentennial. They need other committees to provide them dates of events that will need actors, costumes, props, etc so they can schedule properly. Bob and Debbie Gearhart will be doing the silent auction at the 2010 and 2011 Home Days. The Art shows headed by Rob Bauer will include a tour of the City cemeteries with actors, art walk through town with art displayed including Hector Vega city scape and a Festival of Christmas trees. Home and Garden tour will be June 12, 2011. Kelly Lazar is looking at history grant money that may be available for the Bicentennial Committee use. Pastor Karen Oehl of BUMC is heading up the Church committee and researching the possibility of a community All Saints Day Celebration. The next Events committee meeting is January 27, 2010 at Human Services at 7:00 p.m.

Projects Committee – Chairman Brant Giere reported that the committee will be making the time capsule out of PVC pipe similar to the one that Richfield has made and is about to bury. He and Rex Cassidy will visit Richfield in the near future. The Metro Park Fall Festival and the Historical Association Apple Butter Festival might be tied together at Squire Rich with Lolly the Trolley transporting people between the two locations. The committee will be meeting with Marisa Lundberg at the CVSR on January 21 to discuss possible programs that the National Park Rangers can present. The Ohio Chautauqua application need to be completed and submitted by January 31, 2010 to be eligible for selection of one of five communities for presentation in July 2011. Dan Biggs reported that Hot Air Balloon Rides by Remax would be available for a fee of \$800 which covers insurance and costs. The rides would be contingent upon the weather. Kelly Circus is reluctant to schedule with Brecksville since it is already scheduled in nearby communities. A Civil War re

enactment is confirmed but the dates are not. The playing cards are in the process of being developed and a sample deck should be available soon.

Chairman Giere went on to explain the kick off parade on December 5, 2010. Since fireworks will be displayed it is recommended that the route of the parade be reversed starting at the square and proceeding to the Fire Station where festivities will include a tree lighting, refreshments and fireworks. Lolly the Trolley would be used to transport people since a large crowd would be expected. He also read the comments from the executive meeting minutes:

The Mayor concluded by saying that he agrees with Co-Chairman DeWolf that time is going fast and the Bicentennial Committee needs to push to get things done. He said that the Bicentennial Committee has a lot of good people with great ideas and that more publicity is needed. He suggested that a meeting be scheduled with John Bencin of the Gazette, Mike Kezdi of Sun News, and Sue Serdinak of Brecksville Magazine to enlist their help in promoting Bicentennial programs and events. Co-Chairman DeWolf said that a Brecksville Bicentennial promotional presentation is needed. The Publicity Committee said it would prepare it in time for the next Executive Committee meeting. Midge Cassidy will take the promotional presentation to the Brecksville Round-up in Florida and copies will be available to those who need it.

Co-Chairman DeWolf reiterated that we have a very aggressive agenda and we need more help. If we don't get the proper help some events are not going to be done in a professional manner or we may need to pare some of them down. He also emphasized the Ohio Chautauqua opportunity. Only five communities are selected and the actors are from Ohio State University. The theme of 2011 would be the Civil War and the group would be set up under a tent possibly at the Metropark doing workshops during the day and presentations during the evenings. This would be a great event for us to receive and we would get state wide coverage. Three of the five 2010 communities are Hudson, Ashland and Marysville.

Harry Altman of the Theodore Breck Masonic Lodge gave the committee 50 parchment copies each of the original land grant of Brecksville Township of 1807 and the map of the Brecksville Township dated 1874. These could possibly be framed and sold. Thank you to the Masonic Lodge for their donation.

Open Discussion – Co-Chairman Faulhaber said he is excited about Face book and said he believes there are 200 “friends” now. Also be sure to sign up for a committee and if you don't have an e-mail address the committee will mail you the information. Chairwoman Farr also said we have already outgrown the web page and it will be changing soon. She also said that the WWII group does meet the 3rd Wednesday at 10:30 a.m. and should have been included on the City calendar.

Meeting Dates:

Projects Committee – 3rd Tuesday, January 19, 2010 @ 6:30 Merrill Lynch
Publicity Committee – 1st Thursday February 4, 2010 @ 6:30 Human Services
Historical Committee - 4th Monday, January 25, 2010 @ 7:00 City Hall
Events Committee – January 27, 2010 @ 7:00 Human Services

Meeting of the Whole – February 10, 2010 @ 7:00 Human Services

The meeting was adjourned at 8:25 p.m.

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