

JERRY N. HRUBY, MAYOR AND SAFETY DIRECTOR  
**CITY COUNCIL**  
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TAMMY TABOR, CLERK

To: Members of Council  
Mayor Jerry N. Hruby

Re: Council Committee Meeting Agendas

Council Committees will meet starting at 6:30 P.M. on Tuesday, October 2, 2018 in the Council President's office. The following will comprise the agendas.

### **Buildings & Grounds Committee**

- Call to Order.
- Roll call.
- Approval of the September 18, 2018 Buildings & Grounds Committee meeting minutes.
- Request for passage of a motion to approve a Blanket Vendor Purchase Requisition in the aggregate amount of \$9,600.00 for the installation of a security camera system across from the new Brecksville Safety Town. The cost includes the installation of aerial fiber optic cable by Zenith Systems for \$3,800.00, cameras & installation by Zenith Systems for \$4,550.00 and related equipment from CDW-G for \$875.00. The balance of \$295.00 would be utilized for miscellaneous cables and supplies. A letter of explanation from Carolyn Jatsek of the IT Department and copies of the vendor estimates are provided for Council's consideration. *Account #C110135 3300.*
- Request for passage of a motion to approve a Blanket Vendor Purchase Requisition in the aggregate amount of \$24,690.00 for the Wide Area Network (WAN) project required for connecting the new Brecksville Police Station to City Hall via fiber optic cable. There are two (2) phases to this project: Phase 1 for Extending the Conduits from the Street will be completed by Premise Solutions in the amount of \$19,320.00, and Phase 2 for Installing the Fiber will be completed by Zenith Systems in the amount of \$5,370.00. An explanation of the project will be provided by Carolyn Jatsek of the IT Department, and copies of the vendor estimates are provided for Council's consideration. *Account #C491210 3201 Project #BD090001*
- Other matters deemed appropriate.
- Motion to adjourn.



**Finance Committee**

- Call to Order.
- Roll call.
- Approval of the September 18, 2018 Finance Committee meeting minutes.
- Request for passage of an Ordinance for the government cooperative purchasing agreement purchases from Black Box Network Services in the aggregate amount of \$182,116.61 for a new citywide phone system. This total order includes purchases on (4) different government cooperative purchasing agreements, and the breakdown is as follows:

Description	Contract	Amount
ShoreTel Hardware & Software	GSA #GS-35F-008SU	\$97,196.92
Maintenance & Installation	State of Ohio #STS-073-534191	\$33,556.54
Cisco Network Switch Equipment	State of Ohio #STS-533110-3-77	\$36,818.65
Labor & Installation	State of Ohio #STS-534191-7	<u>\$14,544.50</u>
TOTAL		\$182,116.61

A letter of explanation from Carolyn Jatsek of the IT Department is provided for Council's consideration. *Account #C110135 3300.*

- Request for passage of a motion to approve a Purchase Requisition to Baumann Enterprises in the amount of \$22,100.00 for the Demolition of Unsafe Structures at 11703 Chippewa Road. The Purchasing Department administered a Request For Quote (RFQ) for this project, and received (5) total quotes. Only (3) quotes met the specifications & requirements, and the lowest of those three was from Baumann Enterprises. The cost for this demolition is higher than the standard demolitions the City has performed in the past due to the fact that an asbestos survey cannot be completed on the house because it's deemed unsafe and structurally unsound. The EPA does have an exclusion for buildings that are structurally unsound. Since a survey cannot be completed, the contractors must dispose of all debris at an asbestos landfill, and they must be licensed asbestos hazard abatement contractors which increases the cost. With Council's approval, this project will begin immediately with estimated completion by the end of the month. A copy of the RFQ specifications and tabulation are attached for Council's review.  
*Account #110150 2103*
- Request for passage of a motion to authorize payment of monthly bills for professional services.
- Other matters deemed appropriate
- Motion to adjourn.

**Legislation Committee**

- Call to Order.
- Roll call.
- Approval of the September 18, 2018 Legislation Committee meeting minutes.
- Correction: Resolution No. 4883, authorizing a Transfer of Funds, was incorrectly introduced as Ordinance No. 5200 at the September 18, 2018 meeting.
- Other matters deemed appropriate.
- Motion to adjourn.

**Safety-Service Committee**

- Call to Order.
- Roll call.
- Approval of the September 18, 2018 Safety-Service Committee meeting minutes.
- Other matters deemed appropriate.
- Motion to adjourn.

**Streets & Sidewalks Committee**

- Call to Order.
- Roll call.
- Approval of the September 18, 2018 Street & Sidewalks Committee meeting minutes.
- Other matters deemed appropriate.
- Motion to adjourn.

**Utilities Committee**

- Call to Order.
- Roll call.
- Approval of the September 18, 2018 Utilities Committee Minutes.
- **Request for passage of** a Stormwater Drainage Easement between Snowville Subdivision Joint Venture – Phase 1 and the City of Brecksville for Parcel Nos. 605-24-003 and 605-24-019.
- **Request for passage of** a Resolution accepting a Sanitary Sewer Easement between Snowville Subdivision Joint Venture – Phase 1 and the City of Brecksville on PP# 605-24-003 and PP# 605-24-019.
- **Request for passage of** a Resolution authorizing an Assignment of Stormwater Drainage Easement for the acquisition of a Permanent Easement on PP# 605-24-018.
- **Request for passage of** a Resolution authorizing an Assignment of Sanitary Sewer Line Connection Easement for the acquisition of a Permanent Easement on PP#605-24-018.
- **Request for passage of** a Resolution authorizing an Assignment of Stormwater Drainage Easement for the acquisition of a Permanent Easement on PP# 605-24-017.
- **Request for passage of** a Resolution authorizing an Assignment of Sanitary Sewer Line Connection Easement for the acquisition of a Permanent Easement on PP#605-24-017.
- **Request for passage of** a Resolution authorizing a Sanitary Sewer and Water Main Cost Sharing Agreement for the 4900 Edgerton Road Project.
- Engineer's Report
- Other matters deemed appropriate.
- Motion to adjourn.

Committee of the Whole

- Motion to convene a Committee of the Whole meeting.
- Roll call.
- Approval of the September 18, 2018 Committee of the Whole Minutes
- Motion to adjourn into Executive Session to discuss matters relating to personnel and the hiring of a Service Director, Revising the Payroll Ordinance to add part time Audio Visual/Technology Technician position, Mayor's Office, Economic Development Director, and Planning and Zoning Coordinator.
- Motion to reconvene the Committee of the Whole meeting.
- Other matters deemed appropriate.
- Motion to adjourn.

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cc: Law Director D. Matty  
Asst. Law Director S. DiGeronimo,  
Department Heads  
Engineer G. Wise  
News Media