

MINUTES

Council Committee Meetings

December 18, 2018

Present: Council President M. Harwood, Councilmembers: G. Broski, L. Carouse, J. Petsche, L. Redinger, D. Rose, K. Veras, Mayor Jerry N. Hruby, Law Director D. Matty, Assistant Law Director S. DiGeronimo, Engineer G. Wise, Finance Director L. Starosta, Fire Chief N. Zamiska, Police Chief W. Goodrich, Purchasing Director R. Riser, C.B.O. S. Packard, Service Director R. Weidig, K. Gavin, Brecksville Magazine, Clerk of Council T. Tabor.

Absent: None.

Buildings & Grounds Committee

Chairperson - K. Veras

Committee members - L. Carouse, L. Redinger.

Chairperson Veras called the meeting to order at 6:32 P.M.

Roll Call – Present: Carouse, Redinger, Veras.

Absent - None.

Approval of the December 4, 2018 Buildings & Grounds Committee meeting minutes.

Motion by Veras, seconded by Redinger, to approve the December 4, 2018 Buildings & Grounds Committee meeting minutes as presented. Ayes: Carouse, Veras, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Councilmember Veras said a request has been made for emergency repairs to the Human Services therapy pool. Service Director Weidig said one of the compressors were replaced approximately 1 ½ parts will be ordered upon approval of Council and will be installed as soon as the parts are received.

- Motion by Veras, seconded by Redinger, to recommend to Council approval of a purchase requisition to Gardiner in the amount of \$6,400.00 for the emergency repair to the Human Services Therapy Pool PoolPak to replace the compressor. *Account # 110330 2601.*

Councilmember Veras said the BBH Board of Education held a meeting last night regarding the Blossom Hill School project. Mayor Hruby reported he was not at the meeting however, was told that a letter sent by Mayor Alai was read. The basis of that letter was discussing differences of the Pre-K program not being included in the new building, which was different than the initial plan. After input from the community, the Board of Education is considering including the Pre-K school



(Buildings & Grounds Committee, Continued)

with the new school construction. Mayor Hruby said the school, would like to amend the original agreement and allow the original lease agreement with the City of Brecksville for the Pre-K location. The school board would to have their attorney and representative walk through the building and discuss the facility with the Montessori School representative. Service Director Weidig and Assistant Law Director DiGeronimo will be attending the walk through with the school board. Assistant Law Director DiGeronimo said he spoke with Legal Counsel representing the Board of Education regarding a change to the original Councilmember Redinger said she feels the City should fill the short term need of the Board of Education. Assistant Law Director DiGeronimo said there is no final decision by the Board of Education regarding the Pre-K location. Councilmember Carouse said he believes as long as it does not affect the needs of the Montessori School, a shorter lease time for the Board of Education Pre-K program is possible. Councilmember Broski said the City should allow the lease for what the School Board needs. Councilmember Petsche asked if there is a problem with a short term lease. Mayor Hruby said he has no problem with a shorter lease, the decision is with City Council. Councilmembers were in agreement that the City would lease the building for whatever length of time the Board of Education needed, as long as the Montessori School was in agreement with their location and lease on the Blossom Hill property, either the large school or the current Montessori location.

Mayor Hruby said the City is still considering locations for additional land for a cemetery. Tests on the soil at the Highland site were not conducive for a cemetery. The property next to Highland is far too expensive for the City to purchase for use as a cemetery. The Engineer is looking at locations at the Blossom Hill property for a cemetery. Mayor Hruby said Council will need to decide if the City will continue to look for additional property for a cemetery, if the Blossom property is not adequate for a cemetery.

C.B.O. Packard said the contractor that will be installing the new door at the Community Center submitted his registration today and will begin working on the install.

Adjournment: Motion by Veras, seconded by Redinger, to adjourn the Buildings & Grounds Committee at 6:57 P.M. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Finance Committee

Chairperson - Laura Redinger

Committee members - L. Carouse, D. Rose.

Chairman Redinger called the meeting to order at 6:57 P.M.

Roll Call – Present: Carouse, Rose, Redinger.

Absent - None.

Approval of the December 1, 2018 Finance Committee meeting minutes.

Motion by Redinger, seconded by Rose, to approve the December 1, 2018 Finance Committee meeting minutes as presented. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

(Finance Committee, Continued)

Approval of the December 4, 2018 Finance Committee meeting minutes.

Motion by Redinger, seconded by Carouse, to approve the December 4, 2018 Finance Committee meeting minutes as presented. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Proposed Fees and Rates for the Community Center and Human Services: Councilmember Redinger said the Recreation Department and Human Services Department have prepared an updated list of prices proposed for 2019. Recreation Director Tupa said the Recreation Commission has been considering changes to the membership fees when the new pool expansion is completed. Councilmember Redinger said the only change to the schedule is an increase of \$5.00 for the use of the community room.

- Motion by Redinger, seconded by Carouse, to recommend to Council for consideration, the 2019 Recreation Fee Schedule. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

2019 Blanket Purchase Orders: Councilmember Redinger said Purchasing Director Riser has submitted a request for approval of the 2019 Blanket Purchase orders submitted by the City's various departments. Finance Director Starosta said the line item for water and sewer charges for the Community Center is listed as \$241,231.00, it should read \$20,029.00.

- Motion by Redinger, seconded by Carouse, to recommend to Council for consideration of the 2019 Blanket Purchase Orders as corrected. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Mayor's Compensation: Councilmember Redinger said an Ordinance establishing the compensation of the Mayor for the term commencing January 2, 2020 has been prepared as discussed at the Finance Committee meeting. The rate of pay for the first 2 years of a four year term should be \$115,000.00 to be in effect January 2, 2020- January 1, 2022 and beginning January 2, 2022 – January 1, 2024 \$117,000.00 per year.

- Motion by Redinger, seconded by Carouse, to establish the compensation of the Mayor beginning January 2, 2020. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Law Director Compensation: Councilmember Redinger said an Ordinance has been presented amending the rate of pay with Matty, Henrikson & Greve as legal counsel and Davis J. Matty as Law Director for the City of Brecksville. The Committee requested an update to this legislation after previous discussion.

- Motion by Redinger, seconded by Carouse, to recommend to Council for consideration of an Ordinance amending the contract with Matty Henrikson & Greve LLC as legal Counsel and David J. Matty as Law Director for the City. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Appropriations: Councilmember Redinger said appropriation, fund transfer and tax allocation legislation has been presented. Finance Director Starosta said the first piece of legislation is for changes to the 2018 appropriation Ordinance. Finance Director Starosta said a year-end review of

(Finance Committee, Continued)

appropriations and changes were made to reflect the payroll changes and Service Department line items. The next piece of legislation presented by Finance Director Starosta is for 2019 Appropriations. A transfer Resolution has been prepared according to the 2019 Budget. An Income Tax allocation has been changed to combine the previously adopted Ordinances for Income Tax Allocation. If changes need to be made to the allocation of the income tax collected, there will be only one Ordinance that directs the funds. Councilmember Petsche said the City is receiving more money from property taxes. Councilmember Petsche asked if those funds will be received in 2019. Finance Director Starosta said the property taxes collected in 2019 are based on the property taxes/values assessed in 2018. Councilmember Petsche asked if the City collects additional funding for the Fire Department, what happens to the leftover money. Finance Director Starosta said the Fire Department is supplemented by the General Fund, the additional money collected will be kept in the Fire Department Fund. Finance Director Starosta said the Fire Department may require less money from the General Fund, however until the taxes have been collected the numbers are estimated. Councilmember Petsche asked when the City receives the property tax that has been collected by the County. Finance Director Starosta said Council usually passes legislation requesting an advance on the funds that are typically forwarded in March and September. Hearing no further discussion or questions, Councilmember Redinger continued.

- Motion by Redinger, seconded by Rose, to recommend to Council for consideration, an Ordinance to amend Ordinance No. 5145, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2018, making necessary appropriation and revenue adjustments. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

2019 Appropriations: Councilmember Redinger said an Ordinance has been prepared to make appropriations for current expenditures. The Ordinance has been prepared according to the 2019 Budget.

- Motion by Redinger, seconded by Rose, to recommend to Council for consideration, an Ordinance making appropriations for current expenses of the City of Brecksville during the fiscal year 2019. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Fund Transfer: Councilmember Redinger said a Resolution has been prepared for fund transfers in 2019.

- Motion by Redinger, seconded by Carouse, to recommend to Council passage of a Resolution to make necessary transfers between funds for the fiscal year ending December 31, 2019. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Income Tax Allocation: Councilmember Redinger said legislation has been prepared authorizing the allocation of Tax Revenues. Finance Director Starosta

- Motion by Redinger, seconded by Carouse, to authorize the allocation of income tax revenues to certain named funds with the balance of said revenues to remain in the city's General Fund. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

(Finance Committee, Continued)

Adjournment: Motion by Redinger, seconded by Rose, to adjourn the Finance Committee meeting at 7:10 P.M. Ayes: Carouse, Rose, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Legislation Committee

Chairperson- Dennis Rose

Committee members - J. Petsche, K. Veras

Chairperson Rose called the meeting to order at 7:10 P.M.

Roll Call – Present: Petsche, Veras, Rose.

Absent- None.

Approval of the December 4, 2018 Legislation Committee meeting minutes.

Motion by Rose, seconded by Veras, to approve the December 4, 2018 Legislation Committee meeting minutes as presented. Ayes: Petsche, Rose, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Rose, seconded by Veras, to adjourn the Legislation Committee meeting at 7:10 P.M. Ayes: Petsche, Veras, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Safety-Service Committee

Chairperson- Louis Carouse

Committee members- G. Broski, K. Veras

Chairperson Carouse called the meeting to order at 7:10 P.M.

Roll Call – Present: Carouse, Broski, Veras.

Absent: None

Approval of the December 4, 2018 Safety-Service Committee meeting minutes.

Motion by Carouse, seconded by Broski, to approve the December 4, 2018 Safety-Service Committee meeting minutes as submitted. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Brecksville Police Department Rules and Regulations: Councilmember Carouse said the Police Department has presented proposed changes to the Police Department Rules and Regulations of the Brecksville Police Department. Police Chief Goodrich said the Mission Statement has been changed to include Core Values. The duties and responsibilities of Command Officer reflect the current structure of the Police Department. Councilmember Petsche asked with the use of deadly force being heard of more in some major cities, are these changes in response to that issue. Police Chief Goodrich stated this change is strictly an update to the Rules and Regulations. The Policy and Procedure manual will cover the use of deadly force.

- Motion by Carouse, seconded by Broski, to accept the proposed changes to the Brecksville Police Policy and Procedure Manual. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

(Safety-Service Committee, Continued)

CEI Electric Wiring on Stadium Drive: Councilmember Carouse said a requisition has been submitted for the wiring to a replacement CEI Pole on Stadium Drive. Service Director Weidig said First Energy is working in the City replacing electric poles in need of repair. The conduit needs to be replaced when the poles are replaced. The Building Engineering Department reviewed alternate ways to install the conduit to the new pole. Service Director Weidig said that additional work required for the Horticulture Building cannot be done by the City Employees and Lucas Electric provided the best bid.

- Motion by Carouse, seconded by Broski, to submit to Council for approval, a purchase requisition to Lucas Electric in the amount of \$3,661.00 for connecting the wiring to a replacement CEI pole located across from the Horticulture building on Stadium Drive. *Account #110171 2103.* Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Traffic Signal Temporary repairs: Councilmember Carouse said a request has been submitted for emergency repairs that are necessary following a traffic incident at the intersection of S.R. 21 and Wallings Road. This cost will be billed for reimbursement by the driver's insurance company, Grange. Service Director Weidig said an automobile accident occurred and completely removed the existing traffic signal box. The timing of the lights was determined by a study several years ago. Service Director Weidig said engineering may be required to re-set the lights when all of the parts are installed. Councilmember Petsche asked if the cost was to be paid by the driver. Councilmember Carouse said the City will be paying for the repair and obtaining reimbursement through the driver's insurance. Councilmember Carouse said a purchase requisition has also been submitted for equipment that was destroyed in the traffic accident.

- Motion by Carouse, seconded by Broski, to submit to Council for approval, a purchase requisition to Signal Service Company in the amount of \$10,607.02 for the emergency temporary repairs to Traffic Signal Equipment at S.R. 21 and Wallings Rd. following a traffic incident on November 2, 2018. *Account # 110150 2125.* Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.
- Motion by Carouse, seconded by to recommend approval of a purchase requisition in the amount of \$20,410.00 to Lampion Companies for replacement controller cabinet accessories at the intersection of S.R. 21 and Wallings Rd. due to a traffic incident on 11/2/2018. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Carouse, seconded by Broski, to adjourn the Safety-Service Committee meeting at 7:19 P.M. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Streets & Sidewalks Committee

Chairperson Gerald Broski

Committee members J. Petsche, L. Redinger.

Chairperson Broski called the meeting to order at 7:20 P.M.

Roll Call – Present: Broski, Redinger, Petsche.

Absent: None.

(Streets & Sidewalks Committee, Continued)

Approval of the December 4, 2018 Streets & Sidewalks Committee meeting minutes.

Motion by Broski, seconded by Redinger, to approve the December 4, 2018 Streets & Sidewalks Committee meeting minutes as presented. Ayes: Broski, Petsche, Redinger, Nays: None. Motion carried 3-Ayes, 0-Nays.

Traffic Study: Councilmember Broski said a Resolution has been prepared to authorize a traffic study for the School & Field House to be located at Blossom Hill. Engineer Wise reported he met with Service Director Weidig, Mayor Hruby, CBO Packard, Police Chief Goodrich the Brecksville Board of Education Representatives, and TMS Engineering. TMS Engineering has provided a proposal to evaluate traffic at (14) intersections. TMS Engineering will provide information and recommendations if improvements are needed and if the City will need to include such improvements in the Capital Plan. Councilmember Broski asked if the study will include the bus traffic. Mayor Hruby said yes, the study will include Oakes Rd., Avery Rd., Glenwood Trail, Barr Rd. and Park Blvd. are included as well as the Blossom Hill driveways. Councilmember Petsche asked if the Park has agreed to the study for the parkway. Mayor Hruby said the Park has not agreed to anything officially, they have stated they would like the least amount of bus traffic on the parkway due to vehicle weight. Councilmember Petsche asked if this study will include foot traffic. Engineer Wise said no, only vehicle traffic.

- Motion by Broski, seconded by Petsche, to recommend to Council for approval of a Resolution authorizing a traffic study for the School & Field House at Blossom Hill. Ayes: Broski, Petsche, Redinger, Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Broski thanked Service Director Weidig for assisting in the emergency repair to the traffic signal at S.R. 21 and Wallings Rd.

Adjournment: Motion by Broski, seconded by Petsche, to adjourn the Streets and Sidewalks Committee meeting at 7:29 P.M. Ayes: Broski, Redinger, Petsche, Nays: None. Motion carried 3-Ayes, 0-Nays.

Utilities Committee

Chairperson Jack Petsche

Committee members G. Broski, D. Rose

Chairperson Petsche called the meeting to order at 7:29 P.M.

Roll Call – Present: Petsche, Broski, Rose.

Absent: None.

Approval of the December 4, 2018 Utilities Committee meeting minutes.

Motion by Petsche, seconded by Broski, to approve the December 4, 2018 Utilities Committee meeting minutes as presented. Ayes: Broski, Petsche, Rose, Nays: None. Motion carried 3-Ayes, 0-Nays.

Cuyahoga County Board of Health Agreement: Councilmember Petsche said a Resolution and MOU have been prepared authorizing an agreement for Phase II Stormwater Services in 201-2021. Engineer Wise said the Board of Health has provided the required services to the City of

(Streets & Sidewalks Committee, Continued)

Brecksville for several years. The contract includes screening storm outfalls, testing and locating illicit discharge, and training services. This is the second year that Northeast Ohio Regional Sewer District has been covering the cost of this contract. Engineer Wise recommended continuing to use the Cuyahoga County Board of Health.

- Motion by Petsche, seconded by Rose, authorizing the preparation of a Resolution for a MOU with the Cuyahoga County Board of Health for Phase II Stormwater Services for 2019 & 2020. Ayes: Broski, Petsche, Rose, Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Broski asked for the status of the Weise Road project. Weise Road is complete and have moved onto Settler's Passage. The cable and utility lines are directly over the sewer line, the contractors are working on that project. Engineer Wise expects the project to continue though to the end of 2019. The pump station will be done and the pavement, storm sewer & sanitary lines will all be replaced.

Adjournment: Motion by Petsche, seconded by Rose, to adjourn the Utilities Committee meeting at 7:33 P.M. Ayes: Petsche, Broski, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Committee of the Whole Meeting: Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 7:33 P.M. Ayes: Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Approval of the December 4, 2018 Committee of the Whole meeting minutes. Motion by Harwood, seconded by Carouse, to approve the December 4, 2018 Committee of the Whole meeting minutes as submitted. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Council President Harwood said the Community Awareness & Prevention Association (CAPA) has requested financial support from the City to continue the work in the schools to provide education regarding drug abuse. Mayor Hruby said the City of Broadview Heights and the City of North Royalton also financially support CAPA. Mayor Hruby said this is a fine program and recommends that the City participate in funding this program.

- Motion by Rose, seconded by Redinger to request legislation be prepared to authorize a grant to CAPA in the amount of \$20,000.00. Ayes: Broski, Harwood, Petsche, Redinger, Rose, Veras. Abstain-Carouse, Nays: None. Motion carried 6-Ayes, 1-Abstain, 0-Nays.

Mayor Hruby said the Center for the Arts has also requested a grant from the City in the amount of \$5,000.00

- Motion by Petsche, seconded by Redinger to request legislation to be prepared to authorize a grant to Center for the Arts in the amount of \$5,000.00 and the Historical Society in the amount of \$3,000.00. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Mayor Hruby said he would like to begin the process of preparing for the property in which the Central School is located. Mayor Hruby asked if any members of Council object to placing the question on the Planning Commission agenda. Mayor Hruby heard no objections.

Mayor Hruby said there will again be spraying to control the Gypsy Moth. A Public Hearing will be held in February to advise residents of the time, location and general information on the spraying. Councilmember Petsche asked if the spraying for the Gypsy Moth has health concerns. Mayor Hruby said there is a perceived danger from the spray, the literature says there is no danger. Property owners may opt out of the spraying on their property, however are advised to stay indoors during the spraying times.

Councilmember Petsché asked if the City is proposing an overlay on the Central School property. Mayor Hruby said that he feels the Planning Commission may do something similar to what was done at the VA Property. The Planning Commission may offer the overlay to the voters and possibly eliminate some uses on the property. Mayor Hruby said the residents of The Old Town neighborhood will be most affected and voice many concerns on the use of the property.

Committee of the Whole Meeting Adjourned: Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:48 P.M. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

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cc: Members of Council,
Mayor Jerry N. Hruby,
Law Director D. Matty,
Asst. Law Director S. DiGeronimo,
Engineer G. Wise,
Department Heads