

JERRY N. HRUBY, MAYOR AND SAFETY DIRECTOR
CITY COUNCIL
MICHAEL T. HARWOOD, PRESIDENT
LAURA C. REDINGER, VICE PRESIDENT
GERALD F. BROSKI
LOUIS N. CAROUSE, JR.
JACK PETSCHKE
DENNIS R. ROSE
KIMBERLY A. VERAS
TAMMY TABOR, CLERK

MINUTES
Council Committee Meetings
December 4, 2018

Present: Council President M. Harwood, Councilmembers: G. Broski, L. Carouse, J. Petsche, L. Redinger, D. Rose, K. Veras, Mayor Jerry N. Hruby, Law Director D. Matty, Assistant Law Director S. DiGeronimo, Engineer G. Wise, Finance Director L. Starosta, Fire Chief N. Zamiska, Police Chief W. Goodrich, Purchasing Director R. Riser, C.B.O. S. Packard, Service Director R. Weidig, J. Mitchell, Brecksville Magazine, Clerk of Council T. Tabor.

Absent: None.

Buildings & Grounds Committee

Chairperson - K. Veras

Committee members - L. Carouse, L. Redinger.

Chairperson Veras called the meeting to order at 7:01 P.M.

Roll Call – Present: Carouse, Redinger, Veras.

Absent - None.

Approval of the November 20, 2018 Buildings & Grounds Committee meeting minutes.

Motion by Veras, seconded by Redinger, to approve the November 20, 2018 Buildings & Grounds Committee meeting minutes as presented. Ayes: Carouse, Veras, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Adjournment: Motion by Veras, seconded by Redinger, to adjourn the Buildings & Grounds Committee at 7:03 P.M. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Finance Committee

Chairperson - Laura Redinger

Committee members - L. Carouse, D. Rose.

Chairman Redinger called the meeting to order at 7:03 P.M.

Roll Call – Present: Carouse, Rose, Redinger.

Absent - None.

Approval of the November 20, 2018 Finance Committee meeting minutes.

Motion by Redinger, seconded by Rose, to approve the November 20, 2018 Finance Committee meeting minutes as presented. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.



(Finance Committee, Continued)

RecTrac and WebTrac Software: Councilmember Redinger said a request has been made to authorize a renewal for support and maintenance of the City's RecTrac and WebTrac software systems.

- Motion by Redinger, seconded by Carouse, to recommend to Council for consideration, a purchase requisition to Vermont Systems in the amount of \$6,210.00 for the 2019 Annual Maintenance Agreement for RecTrac & WebTrac. The agreement includes technical support and maintenance for these programs. *Recreation \$3,726.00 to Account #240710 2612. Human Services \$2,484.00 to Account #110330 2612.* Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Phone System Maintenance: Councilmember Redinger said a request has been made to approve payment to Black Box Network Services for support and maintenance of the City's phone system. Hearing no comments or concerns, Councilmember Redinger continued.

- Motion by Redinger, seconded by Carouse, to recommend to Council for consideration, a purchase requisition in the amount of \$9,136.80 to Black Box Network Services for the annual maintenance of the City's phone systems for the term of 1/1/19 – 12/31/19. *Account # 110135 2612.* Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Appropriations: Councilmember Redinger asked if any Councilmembers had questions regarding the appropriation amendment. Hearing none, Councilmember Redinger continued.

- Motion by Redinger, seconded by Carouse, to recommend to Council for consideration, an Ordinance to amend Ordinance No. 5145, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2018, making necessary appropriation and revenue adjustments. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Monthly Bills: Councilmember Redinger said the Monthly Bills have been prepared and submitted for Council approval.

Motion by Redinger, seconded by Carouse, to recommend to Council approval of monthly bills for professional services as follows: Matty, Henrikson and & Greve in the amount of \$9,624.50; Sergio I. DiGeronimo in the amount of \$7,040.00; Roger Wadsworth in the amount of \$700.00; Kulchytsky Architects, LLC in the amount of \$300.00; J Neusser, LLC in the amount of \$2,000.00; and Donald J. Bohning & Associates in the amount of \$32,392.61; and Sixmo in the amount of \$4,525.00. Total of all invoices \$52,582.11. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Redinger said an additional item is being considered this evening.

Salary Continuation: Councilmember Redinger said an additional salary continuation is being requested for Firefighter Alexander Elioff. Council previously approved salary continuation through December 20th.

- Motion by Redinger, seconded by Carouse, to submit to Council for approval the extension of the salary continuation from December 3rd to December 20th for firefighter Alexander

Elioff injured on the job. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

(Finance Committee, Continued)

Adjournment: Motion by Redinger, seconded by Carouse, to adjourn the Finance Committee meeting at 7:06 P.M. Ayes: Carouse, Rose, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Legislation Committee

Chairperson- Dennis Rose

Committee members - J. Petsche, K. Veras

Chairperson Rose called the meeting to order at 7:06 P.M.

Roll Call – Present: Petsche, Veras, Rose.

Absent- None.

Approval of the November 20, 2018 Legislation Committee meeting minutes.

Motion by Rose, seconded by Veras, to approve the November 20, 2018 Legislation Committee meeting minutes as presented. Ayes: Petsche, Rose, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Rose said as discussed at the previous finance committee meeting on December 1, 2018 legislation is requested to increase the hourly rate of pay and yearly retainer for the Law Director.

- Motion by Veras, seconded by Rose, to request the Law Director prepare legislation amending the rates paid to Matty, Henrikson and Greve, to reflect a yearly retainer of \$70,000.00 and an hourly rate of \$175.00 per hour for Law Director Matty. Ayes: Petsche, Veras, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Rose, seconded by Veras, to adjourn the Legislation Committee meeting at 7:06 P.M. Ayes: Petsche, Veras, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Safety-Service Committee

Chairperson- Louis Carouse

Committee members- G. Broski, K. Veras

Chairperson Carouse called the meeting to order at 7:06 P.M.

Roll Call – Present: Carouse, Broski, Veras.

Absent: None

Approval of the November 20, 2018 Safety-Service Committee meeting minutes.

Motion by Carouse, seconded by Broski, to approve the November 20, 2018 Safety-Service Committee meeting minutes as submitted. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Carouse said a request has been made to authorize a purchase requisition to Vasu Communications for the renewal of the City's annual service maintenance agreement on radio equipment at the voter site, Blossom Tower and dispatch.

(Safety-Service Committee, Continued)

- Motion by Carouse, seconded by Broski, to submit to Council for approval, a purchase requisition to Vasu Communications, Inc. in the amount of \$12,692.00 for the renewal of the City's annual service maintenance agreement on radio equipment at the voter sites, Blossom tower and dispatch for the period of 1/1/2019 – 12/31/19. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Carouse said an increase is needed for a purchase order for Fire Extinguisher Maintenance, P.O. #B1182601. The primary reason for the increase request is the 12-year Hydro Testing that was due for the Human Services building.

- Motion by Carouse, seconded by Broski to recommend an increase to purchase Order #BL182601 in the amount of \$230.65 for Fire Extinguisher Maintenance. The original P.O. amount of \$4,000.00 will now be \$4,230.65. *Account #110171 2103*. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Carouse, seconded by Broski, to adjourn the Safety-Service Committee meeting at 7:10 P.M. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Streets & Sidewalks Committee

Chairperson Gerald Broski

Committee members J. Petsche, L. Redinger.

Chairperson Broski called the meeting to order at 7:10 P.M.

Roll Call – Present: Broski, Redinger, Petsche.

Absent: None.

Approval of the November 20, 2018 Streets & Sidewalks Committee meeting minutes.

Motion by Broski, seconded by Redinger, to approve the November 20, 2018 Streets & Sidewalks Committee meeting minutes as presented. Ayes: Broski, Petsche, Redinger, Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Broski said the 2019 Road Program proposal has been presented to the Council for review.

Councilmember Rose asked how the roads are graded and what determines the schedule. Service Director Weidig said the City has used a program called the Cartograph system. This system does not seem to be working well for the City's purposes any longer. After this year the City will begin training Service Department employees on a program used by the Ohio Department of Transportation (ODOT) regarding the grading of roadways. Service Director Weidig said the road conditions of gravelling, cracking, etc. are given a grade of 1-100. The most damaged or dangerous roads are considered for repair sooner. Service Director Weidig said sewers will also be inspected using this system.

Councilmember Petsche asked what "reclamite" is, as mentioned in the road program proposal. Engineer Wise said reclamite is a chemical used to rejuvenate asphalt. The chemical is applied to

the existing asphalt to seal and reinforce the binder that bands the asphalt and the aggregate together.

Adjournment: Motion by Broski, seconded by Redinger, to adjourn the Streets and Sidewalks Committee meeting at 7:20 P.M. Ayes: Broski, Redinger, Petsche, Nays: None. Motion carried 3-Ayes, 0-Nays.

Utilities Committee

Chairperson Jack Petsche

Committee members G. Broski, D. Rose

Chairperson Petsche called the meeting to order at 7:20 P.M.

Roll Call – Present: Petsche, Broski, Rose.

Absent: None.

Approval of the November 20, 2018 Utilities Committee meeting minutes.

Motion by Petsche, seconded by Rose, to approve the November 20, 2018 Utilities Committee meeting minutes as presented. Ayes: Broski, Petsche, Rose, Nays: None. Motion carried 3-Ayes, 0-Nays.

Engineer's Report: Engineer Wise said the 10229 Hickory Ridge Slope Repair Project has been completed under the expected cost. Engineer Wise said the final inspection will take place in the Spring after grass has been installed.

Adjournment: Motion by Petsche, seconded by Broski, to adjourn the Utilities Committee meeting at 7:24 P.M. Ayes: Petsche, Broski, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Committee of the Whole Meeting: Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 7:24 P.M. Ayes: Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Approval of the November 20, 2018 Committee of the Whole meeting minutes. Motion by Harwood, seconded by Carouse, to approve the November 20, 2018 Committee of the Whole meeting minutes as submitted. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Council President Harwood said all members of the Boards and Commissions that have terms expiring, have requested re-appointment, with the exception of Ken Stefanov on the Civil Service Commission. Mayor Hruby will be looking for a replacement for Mr. Stefanov.

Executive Session: Motion by Harwood, seconded by Carouse to enter executive session to discuss matters of real estate relating to Blossom Hill. Ayes: Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Committee of the Whole Meeting Adjourned: Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:48 P.M. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

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cc: Members of Council,
Mayor Jerry N. Hruby,
Law Director D. Matty,
Asst. Law Director
S. DiGeronimo,
Engineer G. Wise,
Department Heads