

MINUTES
Council Committee Meetings
October 2, 2018

Present: Council President M. Harwood, Councilmembers: G. Broski, L. Carouse, J. Petsche, I. Redinger, K. Veras, Mayor Jerry N. Hruby, Assistant Law Director S. DiGeronimo, Engineer G. Wise, Police Chief Goodrich, Purchasing Director R. Riser, C.B.O. S. Packard, Recreation Director Tupa, IT Department Carolyn Jatsek, ; K. Gaivin - Brecksville Magazine, Clerk of Council T. Tabor. Law Director Matty arrived at 7:15 P.M.

Absent: D. Rose.

Buildings & Grounds Committee

Chairperson - K. Veras

Committee members - L. Carouse, L. Redinger.

Chairperson Veras called the meeting to order at 6:31 P.M.

Roll Call – Present: Carouse, Redinger, Veras.

Absent - None.

Approval of the September 18, 2018 Buildings & Grounds Committee meeting minutes.

Motion by Veras, seconded by Carouse, to approve the September 18, 2018 Buildings & Grounds Committee meeting minutes as presented. Ayes: Carouse, Veras. Abstain: Redinger Nays: None. Motion carried 2-Ayes, 1-Abstain, 0- Nays.

Brecksville Blossom Hill Safety Town Cameras: Councilmember Veras said a request has been received by the Committee to install security cameras for the new Safety Town at Blossom Hill. Councilmember Veras thanked Carolyn Jatsek from the City's IT Department for providing extensive information regarding the project. Ms. Jatsek said the project will include the installation of aerial fiber optic cable, cameras & installation by Zenith Systems and related equipment from CDW-G. Ms. Jatsek said the request is to place two cameras. One will be placed on the Co-Op looking south and one camera on Building 3 at Blossom Hill. The second camera will have a wide angle lens that will have a view of Safety Town to the north and also monitor the traffic through the driveway loop. Ms. Jatsek said for the cameras to be on the Police Station DVR server the extension of fiber optic cable is needed. Councilmember Broski asked if there are any funds left in the Safety Town donation fund. Finance Director Starosta said the funds in that account are encumbered. Ms. Jatsek said the purchase of security cameras was in the capital budget for the IT Department.



(Buildings & Grounds Committee Continued)

- Motion by Veras, seconded by Redinger, to submit to Council for consideration a Blanket Vendor Purchase Requisition in the aggregate amount of \$9,600.00 for the installation of a security camera system across from the new Brecksville Safety Town. The cost includes the installation of aerial fiber optic cable by Zenith Systems for \$3,800.00, cameras & installation by Zenith Systems for \$4,550.00 and related equipment from CDW-G for \$875.00. The balance of \$295.00 would be utilized for miscellaneous cables and supplies. *Account #C110135 3300*. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

WAN for the Police Station Project – Councilmember Veras said a request has been submitted for the Wide Area Network required to connect City Hall to the New Brecksville Police Station. Ms. Jatsek reported this is necessary to allow the Police Station to access the same information as the rest of the City network, including data and voice. Without the connection the Police Station would not have access to any shared information, e-mails, etc. Phase one of the project, to be completed by Premise Solutions, will be to connect the new Police Station to the Fire Department. From the Fire Department there is an electronic pathway to City Hall where the equipment will be terminated. Phase 2 of the project will be to install the fiber, that part will be completed by Zenith Systems. Ms. Jatsek said the request for quotes was sent to many vendors and only two quotes were received. Zenith has done the previous fiber work for the City and Premise Solutions is currently working on the Police Station Project. Councilmember Redinger asked if this was additional to the original project. Purchasing Director Riser said this has always been included as part of the project.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration a Blanket Vendor Purchase Requisition in the aggregate amount of \$24,690.00 for the Wide Area Network (WAN) project required for connecting the new Brecksville Police Station to City Hall via fiber optic cable. Premise Solutions in the amount of \$19,320.00, and Phase 2 for installing the fiber will be completed by Zenith Systems in the amount of \$5,370.00. *Account #C491210 3201 Project #BD090001*. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Aquatic Center – Mayor Hruby said the plans for the natatorium expansion are currently under structural review. Mayor Hruby expects the bids to go out next week and said changes needed to be made to the plans regarding the pumps, and that has taken additional time. Councilmember Redinger asked if an updated timeline could be posted for the community.

Police Station – Mayor Hruby said the Police Station project is further along than the exterior shows. When the windows are installed the exterior will have a more complete appearance. Mayor Hruby said the drywall is being installed, paint is being applied and the contractors are on schedule. The Police Department should begin moving in early December.

Adjournment: Motion by Veras, seconded by Carouse, to adjourn the Buildings & Grounds Committee at 6:40 P.M. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Finance Committee

Chairperson - Laura Redinger

Committee members - L. Carouse, D. Rose.

Chairman Redinger called the meeting to order at 6:40 P.M.

Roll Call – Present: Carouse, Redinger.

Absent - Rose.

Approval of the September 18, 2018 Finance Committee meeting minutes.

Councilmember Redinger said the committee will table the minutes of the September meeting due to a lack of available members to authorize approval.

Citywide Phone System – Councilmember Redinger said a request was received for a citywide phone system. Carolyn Jatsek, with the City’s IT Department said the City has spent the past two years looking into the purchase of a new phone system and included the cost in this year’s budget. The existing police phone system is unable to be transferred to the new building and the City was looking to purchase a phone system that would connect the Police Station and all other city departments. The existing phone system is over 20 years old and upgrading at this time to connect the Police Station is preferable. The current Centrex System will be eliminated by AT&T in approximately 2 years and the City would need to upgrade then, if not now. The voice mail server is in need of an upgrade, and that is included in the cost of this package. Many manufacturers and phone systems were investigated and the proposal is the most affordable while offering all of the needed services.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration an Ordinance for the Government Cooperative Purchasing Agreement purchases from Black Box Network Services in the aggregate amount of \$182,116.61 for a new citywide phone system. The cost breakdown is as follows: ShoreTel Hardware & Software, GSA #GS-35F-008SU in the amount of \$97,196.92; Maintenance & Installation, State of Ohio #STS-073-534191 in the amount of \$33,556.54; Cisco Network Switch Equipment State of Ohio #STS-533110-3-77 in the amount of \$36,818.65; and Labor & Installation, State of Ohio #STS-534191-7 in the amount of, \$14,544.50. Totaling \$182,116.61. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0- Nays.

11703 Chippewa Road Demolition – Councilmember Veras said a request has been submitted to authorize the demolition of a house at 11703 Chippewa Road, which was destroyed by fire earlier this year. Assistant Law Director DiGeronimo said the bank was contacted and does not want to be involved. The property owner, Mr. Viets said he does not have the resources to demolish the house. After the demolition is complete, the City will request a special assessment on the property to recover the cost of the demolition when the property is sold. Mayor Hrubby said Assistant Law Director DiGeronimo said the house is an unsafe structure, due to the fire damage. Purchasing Director Riser said the cost of this demolition is higher than previous demolitions due to the fact an asbestos study could not be performed. The City’s engineering consultant has provided information regarding the quotes received and the contractor’s knowledge of the process.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration a motion to approve a Purchase Requisition to Baumann Enterprises in the amount of \$22,100.00 for the Demolition of Unsafe Structures at 11703 Chippewa Road. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0- Nays.

(Finance Committee, Continued)

Monthly Bills for Professional Services: Councilmember Redinger said the monthly bills have been presented for payment. Hearing no comments, Councilmember Redinger continued.

- Motion by Redinger, seconded by Carouse, to approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$14,793.00; Sergio I. DiGeronimo in the amount of \$7,590.00; Roger Wadsworth in the amount of \$700.00; Kulchytsky Architects, LLC in the amount of \$562.50; J Neusser, LLC in the amount of \$2,000.00; and Donald J. Bohning & Associates in the amount of \$26,130.50, and Sixmo in the amount of 837.50. Total of all invoices \$52,613.50. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0- Nays.

Adjournment: Motion by Redinger, seconded by Carouse, to adjourn the Finance Committee meeting at 6:44 P.M. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0- Nays.

Legislation Committee

Chairperson- Dennis Rose

Committee members - J. Petsche, K. Veras

Chairperson Rose called the meeting to order at 6:44 P.M.

Roll Call – Present: Petsche, Veras.

Absent- Rose.

Approval of the September 18, 2018 Legislation Committee meeting minutes.

Motion by Veras seconded by Petsche, to approve the September 18, 2018 Legislation Committee meeting minutes as presented. Ayes: Petsche, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

Correction: Resolution 4883 was incorrectly announced as an Ordinance at the previous meeting.

Adjournment: Motion by Rose, seconded by Petsche, to adjourn the Legislation Committee meeting at 6:44 P.M. Ayes: Petsche, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

Safety-Service Committee

Chairperson- Louis Carouse

Committee members- G. Broski, K. Veras

Chairperson Carouse called the meeting to order at 6:45 P.M.

Roll Call – Present: Carouse, Broski, Veras.

Absent: None

Approval of the September 18, 2018 Safety-Service Committee meeting minutes.

Motion by Carouse, seconded by Broski, to approve the September 18, 2018 Safety-Service Committee meeting minutes as submitted. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Carouse, seconded by Broski, to adjourn the Safety-Service Committee meeting at 6:46 P.M. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Streets & Sidewalks Committee

Chairperson Gerald Broski

Committee members J. Petsche, L. Redinger.

Chairperson Broski called the meeting to order at 6:46 P.M.

Roll Call – Present: Broski, Redinger, Petsche.

Absent: None.

Approval of the September 18, 2018 Streets & Sidewalks Committee meeting minutes.

Motion by Broski, seconded by Petsche, to approve the September 18, 2018 Streets & Sidewalks Committee meeting minutes as presented. Ayes: Broski, Petsche, Abstain: Redinger, Nays: None. Motion carried 2-Ayes, 1-Abstain, 0-Nays.

Engineer: Engineer Wise said CATTs Construction has re-mobilized and is completing the S.R. 82 Pavement Improvement Project and will need to complete some final items for the project including grass planting.

S.R. 82 Safety Study: Engineer Wise said Euthenics has submitted an application to ODOT based on the safety study being conducted. The application is very regimented, but the application information is used to support the dollar amount requested for a project. Councilmember Broski asked which project the study will be used for. Engineer Wise said total reconstruction on Chippewa Road, including a third lane. The City has been notified \$683,000.00 is the estimated funds from the Ohio Department of Transportation and \$700,000.00 from an urban paving grant. Engineer Wise said the amount is not near what the City needs to perform the project, approximately \$9.5 million.

The Ohio Department of Transportation District 12 funds have also been mentioned as a source of funding. The City will request \$5 million from the District 12 Fund at a meeting later this month.

Road Program: Councilmember Broski said Vaughn Road is complete. Mayor Hruby said Vaughn Road and Echo Hills are completed and the roadways have been striped. A portion of Fitzwater just outside of Oakhurst Road is scheduled to be done this year as well. Mayor Hruby said the City has applied for funding of two projects for next year. County grants from Wallings Rd. from S.R. 21 to the city line is the larger project. Riverview Road near Weise and a small portion to the south of Riverview is also scheduled for next year. The 50/50 grant with the County entails the County providing the materials and the City providing the labor.

Councilmember Broski said he received a question regarding Tamarack Trail repairs. Mayor Hruby said Sweetwater is in worse condition than Tamarack, however the intersection near Sweetwater and Tamarack are scheduled for next year. Mayor Hruby said he has already driven through the City with the Service Department and a report should be submitted shortly for the Road Program.

Adjournment: Motion by Broski, seconded by Petsche, to adjourn the Streets and Sidewalks Committee meeting at 6:55 P.M. Ayes: Broski, Redinger, Petsche, Nays: None. Motion carried 3-Ayes, 0-Nays.

Utilities Committee

Chairperson Jack Petsche

Committee members G. Broski, D. Rose

Chairperson Petsche called the meeting to order at 6:55 P.M.

Roll Call – Present: Petsche, Broski.

Absent: Rose.

Approval of the September 18, 2018 Utilities Committee meeting minutes.

Councilmember Petsche asked to table the minutes from the September 18, 2018 Utilities Committee Minutes since the draft document was submitted shortly before the meeting and he has not had an opportunity to review them.

Preserve at Parkside Easements- Councilmember Petsche said the first 6 items on the agenda concern stormwater drainage and sanitary sewer easements from the developer of the Preserve at Parkside. Engineer Wise said the sewer will need to be installed from the pump station on Dewey Road and across four lots to access the subdivision. The equipment being installed is part of the City's infrastructure. Engineer Wise said the developer has provided the City with a bond for the construction. Councilmember Petsche asked about Section 2 of the legislation that states the Finance Director has certified that funds are available for this transaction. Engineer Wise said there is no cost to the City. The developer has obtained these easements and is forwarding the easements to the City. Assistant Law Director DiGeronimo said if the City was to expend funds, the Finance Director has reported those funds are available and this language is typical in all easements.

- Motion by Petsche, seconded by Broski to request passage of a Resolution authorizing Stormwater Drainage Easement between Snowville Subdivision Joint Venture – Phase 1 and the City of Brecksville for Parcel Nos. 605-24-003 and 605-24-019. Ayes: Broski, Petsche, Nays: None. Motion carried 2-Ayes, 0-Nays.
- Motion by Petsche, seconded by Broski to request passage of a Resolution authorizing Sanitary Sewer Easement between Snowville Subdivision Joint Venture – Phase 1 and the City of Brecksville on PP# 605-24-003 and PP# 605-24-019. Ayes: Broski, Petsche, Nays: None. Motion carried 2-Ayes, 0-Nays.
- Motion by Petsche, seconded by Broski to request passage of a Resolution authorizing an Assignment of Stormwater Drainage Easement for the acquisition of a Permanent Easement on PP# 605-24-018. Ayes: Broski, Petsche, Nays: None. Motion carried 2-Ayes, 0-Nays.
- Motion by Petsche, seconded by Broski to request passage of a Resolution authorizing an Assignment of Sanitary Sewer Line Connection Easement for the acquisition of a Permanent Easement on PP#605-24-018. Ayes: Broski, Petsche, Nays: None. Motion carried 2-Ayes, 0-Nays.

(Utilities Committee, Continued)

Motion by Petsche, seconded by Broski to request passage of a Resolution authorizing an Assignment of Stormwater Drainage Easement for the acquisition of a Permanent Easement on PP# 605-24-017. Ayes: Broski, Petsche, Nays: None. Motion carried 2-Ayes0-Nays.

- Motion by Petsche, seconded by Broski to request passage of a Resolution authorizing an Assignment of Sanitary Sewer Line Connection Easement for the acquisition of a Permanent Easement on PP#605-24-017. Ayes: Broski, Petsche, Nays: None. Motion carried 2-Ayes, 0-Nays.

4900 Edgerton Road: Councilmember Petsche said a property owner is requesting the extension of a water and sewer line to allow him to build on his property. The cost of the extension of the waterline to the vacant parcel is \$12,200.00. Approximately 10 years ago the property owner requested the extension of the sewer and water line. The property owner will be responsible for the sanitary sewer cost and the City of Cleveland will require an upsized 16 inch water main. Engineer Wise said according to City Code the upsizing of the water main is the City's responsibility. All estimates obtained by Engineer Wise for the materials for the water line are within the same costs reported by the property owner's contractor. Councilmember Broski asked where the funding will come from. The Finance Director said funds are available in the #480 City Wide Improvement Fund.

- Motion by Petsche, seconded by Broski to request passage of a Resolution authorizing a Sanitary Sewer and Water Main Cost Sharing Agreement not to exceed \$12,200.00 for the City's share of the 4900 Edgerton Road Project. Ayes: Broski, Petsche, Nays: None. Motion carried 2-Ayes, 0-Nays.

Engineer's Report: Engineer Wise reported the Hickory Ridge Slope Repair Project has ran into an issue with the existing site conditions. When the project began, a large area of dirt separated from the slope. Engineer Wise said the dirt will need to be removed and more soil may need to be removed from the site as well. Engineer Wise believes this dirt was left years ago by a contractor and may be the cause of the slippage. Engineer Wise requested Council authorization to proceed with the project if the work performed exceeds the approved cost of the project. Councilmember Broski asked what the additional work may cost. Engineer Wise said he would expect a maximum of \$25,000.00. Engineer Wise said it may cost more if a request would need to wait up to two weeks for approval at a Council meeting. Councilmember Broski asked if the soil may be used on site or must it be hauled away. Engineer Wise said he won't know until the soil is removed. Engineer Wise said a soil boring was taken approximately 25 feet from this area and did not show the soil material that is causing problems with the repair.

- Motion by Petsche, seconded by Broski, to present to Council a motion authorizing the Engineer to proceed, per contract value, with the 10229 Hickory Ridge Slope Repair Project not to exceed an additional \$25,000.00. Ayes: Broski, Petsche, Nays: None. Motion carried 2-Ayes, 0-Nays.

Chippewa Road Sanitary Sewer Project: Engineer Wise said the City did receive the NEORSD Grant in the amount of \$1,500,000.00. The grant application to DOPWIC was submitted for \$500,000.00 grant and \$250,000.00 loan request. The estimated \$3.3 million project the project should be able to move forward. If additional funding becomes available, the assessments could

(Utilities Committee, Continued)

be kept to approximately \$10,000.00 per use. Engineer Wise said he will submit for legislation to accept the agreement, upon Council's authorization an engineering study will begin. Council President Harwood asked if the Board of Health was notified. Engineer Wise said he spoke with a representative with the Cuyahoga County Board of Health.

Construction. Mayor Hruby said sanitary sewers on Chippewa Road are needed. Mayor Hruby said the project will require assessment of homeowners to cover the cost. This is the third time the City has applied for grant funding for the project. To determine the amount residents will be responsible to pay, an assessment Board is appointed. The assessment board recommends to Council what they believe the assessment amount should be.

Cambridge Village: Engineer Wise reported on a project for helping to alleviate some of the roadway flooding in the subdivision. Engineer Wise said the City had agreed to provide additional basin inlets due to flooding on the street. Engineer Wise said this will not solve all of the problems. The sewer in the ground has a maximum capacity and installing a catch basin may assist in allowing water to access the sewer. Councilmember Carouse asked about the catch basin cover. Engineer Wise said debris may still runoff and block the catch basin during large rain events. The City will need to monitor the grates over the basins. Engineer Wise said if this project is expected to begin this year, grass will not grow and may be left with the tree lawn unfinished. Council President Harwood asked if easements are needed. Engineer Wise said all of the work will be located in the right of way. Mayor Hruby asked if the storm sewer will adequately maintain all the stormwater. Engineer Wise said with the addition of another catch basin, it will provide information regarding the ability of the 36 inch sewer to handle the volume of stormwater runoff. Engineer Wise said this project was in the budget for this year, and he is requesting Council's direction and authorization to obtain quotes to begin this project in 2018. Councilmembers authorized Engineer Wise to proceed.

Councilmember Petsche congratulated Engineer Wise for his work in obtaining the \$1.5 million dollar grant for the Chippewa Road Sanitary Sewer Project.

Adjournment: Motion by Petsche, seconded by Broski, to adjourn the Utilities Committee meeting at 7:25 P.M. Ayes: Petsche, Broski. Nays: None. Motion carried 2-Ayes, 0-Nays.

Committee of the Whole Meeting: Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 7:25 P.M. Ayes: Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Veras. Nays: None. Motion carried 6-Ayes, 0-Nays.

Approval of the September 18, 2018 Committee of the Whole meeting minutes. Motion by Harwood, seconded by Carouse, to approve the September 18, 2018 Committee of the Whole meeting minutes as submitted. Ayes: Broski, Carouse, Harwood, Petsche, Veras. Nays: None. Motion carried 5-Ayes, 1-Abstain, 0-Nays.

(Committee of the Whole Meeting, Continued)

Executive Session: Motion by Harwood, seconded by Carouse to enter into executive session to discuss matters relating to personnel and the hiring of a Service Director, Revising the Payroll Ordinance to add part time Audio Visual/Technology Technician position, Mayor's Office, Economic Development Director, and Planning and Zoning Coordinator. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Veras. Nays: None. Motion carried 6-Ayes, 0-Nays.

Committee of the Whole Meeting Adjourned: Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:50 P.M. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Veras. Nays: None. Motion carried 6-Ayes, 0-Nays.

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cc: Members of Council,
Mayor Jerry N. Hruby,
Law Director D. Matty,
Asst. Law Director
S. DiGeronimo,
Engineer G. Wise,
Department Heads