

**MINUTES**  
Council Committee Meetings  
September 4, 2018

Present: Council President M. Harwood, Councilmembers: G. Broski, L. Carouse, J. Petsche, L. Redinger, D. Rose, Mayor Jerry N. Hrubby, Law Director D. Matty, Assistant Law Director S. DiGeronimo, Engineer G. Wise, Finance Director L. Starosta, Purchasing Director R. Riser, Fire Chief N. Zamiska, C.B.O. S. Packard; K. Gaivin - Brecksville Magazine, Clerk of Council T. Tabor.

Absent: K. Veras.

**Buildings & Grounds Committee**

Chairperson K. Veras

Committee members L. Carouse, L. Redinger.

Acting Chairperson Carouse called the meeting to order at 6:34 P.M.

Roll Call – Present: Carouse, Redinger.

Absent: K. Veras

**Approval of the August 21, 2018 Buildings & Grounds Committee meeting minutes.**

Motion by Carouse, seconded by Redinger, to approve the August 21, 2018 Buildings & Grounds Committee meeting minutes as presented. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Police Station Project-** Councilmember Carouse said a request has been made to authorize the purchase of an additional Mitsubishi Ductless Split System for the Police Station Project. Purchasing Director Riser said the additional unit is required for the regional dispatch center due to the revision of the occupant load for an increased area, per Bulletin No. 08 submitted by Perspectus Architecture. A copy of Bulletin No. 08 and the vendor proposal are included for Council's review and consideration.

- Motion by Carouse, seconded by Redinger, to request passage of an Ordinance for the U.S. Communities cooperative purchasing agreement purchase from Trane U.S., Inc. in the aggregate amount of \$7,485.00 for an additional Mitsubishi Ductless Split System and the related controls and equipment to be incorporated in the HVAC system for the Brecksville Police Station Project. *Account #C491210 3201 Project #BD090001*. Ayes: Broski, Petsche, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.



**(Buildings & Grounds Committee Continued)**

**Community Center & Human Services Pool** – Councilmember Carouse said approval is needed to approve a purchase requisition to OP Aquatics for (3) replacement pool chemical controllers. Two units will be for the Community Center and one unit will be for the Human Services therapy pool. Recreation Director Tupa said the existing controllers are over 20 years old and at the end of their useful service. The new controllers will also integrate into the new systems that will be part of the expansion of the Aquatic Center. Hearing no further questions, Councilmember Carouse continued.

- Motion by Carouse second by, Redinger, to recommend passage of a purchase requisition for the purchase of three replacement pool chemical controllers for the total cost of \$10,559.00, one (1) unit will be for the Human Services therapy pool for the total cost of \$5,834.00. A \$250.00 contingency is requested for each location for miscellaneous electrical and plumbing items required for the installations. The aggregate amount for this requisition is \$16,893.00. *Account to be charged for Community Center: C241710 3300, Account to be charged for Human Services: C110330 3300.* Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Aquatic Facility** - Councilmember Carouse said approval of a purchase requisition is needed for the additional plan review costs for the Aquatics Facility Expansion Project. Council President Harwood said the Ohio Department of Health plan review costs are calculated per pump and the addition of pumps to the project has increased the review cost. Council President Harwood said there are no additional purchased, this is the cost of the plan review.

- Motion by Carouse, seconded by Redinger, to recommend approval of a Purchase Requisition in the amount of \$8,310.00 to the Ohio Department of Health for additional plan review costs on the Aquatic Facility Expansion Project. *Account #C492710 3201 Project #BD160001* Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Adjournment:** Motion by Veras, seconded by Redinger, to adjourn the Buildings & Grounds Committee at 6:38 P.M. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Finance Committee**

Chairperson Laura Redinger

Committee members L. Carouse, D. Rose.

Councilman Carouse called the meeting to order at 6:38 P.M.

Roll Call – Present: Redinger, Carouse, Rose.

Absent: None

**Approval of the August 21, 2018 Finance Committee meeting minutes.**

Motion by Redinger, seconded by Rose, to approve the August 21, 2018 Finance Committee meeting minutes as presented. Ayes: Redinger, Carouse, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

**(Finance Committee, Continued)**

**Amounts & Rates-** Councilmember Redinger said a Resolution has been prepared to accept the amounts and rates determined by the Budget Commission. Finance Director Starosta said earlier this year the City submitted legislation for the Tax Budget. This is the next piece of legislation to be submitted to the County, the numbers are estimates, rates are submitted by the County. Finance Director Starosta said the City will receive, from the County, accurate numbers later this year. Councilmember Rose asked if Finance Director Starosta would explain the procedure. Finance Director Starosta said the City needs to approve the rates that are in the legislation. The amounts to be collected are estimated due to the fact the County does not have final numbers yet. Accurate amounts collected will be presented when the City prepares the budget. Councilmember Petsche asked if the City was raising rates. Finance Director Starosta said no. Councilmember Rose asked if the City is approving the amounts. Finance Director Starosta said the approval is for levies already established. Mayor Hruby said the City sets the millage, the County sets the assessment.

- Motion by Redinger, seconded by Rose, to recommend passage of a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Fiscal Officer. Ayes: Redinger, Carouse, Rose. Nays: None. Motion carried 3-Ayes, 0- Nays.

**Advance Funds -** Councilmember Redinger said a Resolution has been prepared to request funds from the Cuyahoga County Auditor collected from tax levies. Finance Director Starosta said the legislation allows the City to request money from the County that is collected on behalf of the City before the two final annual settlements. Hearing no further comments Councilmember Redinger continued.

- Motion by Redinger, seconded by Carouse, to recommend passage of a Resolution requesting the County Fiscal Officer Advance the sums allowed by law from the proceeds of tax levies in the account of the City of Brecksville, pursuant to Section 321.34 of the Ohio Revised Code. Ayes: Redinger, Carouse, Rose. Nays: None. Motion carried 3-Ayes, 0- Nays.

Councilmember Redinger said a Resolution has been prepared to authorize the Mayor to apply for a grant through ServOhio. Purchasing Director Riser said the Human Services Director will use the funds to assist with programs for senior residents in the community.

- Motion by Redinger, seconded by Rose to recommend Passage of Legislation authorizing the Mayor to apply for a grant in the amount of \$1,000 through ServeOhio for funds to support a community service project to be organized for Make a Difference Day. Ayes: Redinger, Carouse, Rose. Nays: None. Motion carried 3-Ayes, 0- Nays.

**Monthly Bills for Professional Services -** Councilmember Redinger asked if anyone had comments regarding the monthly bills. Hearing none, the motion was presented.

Motion by Redinger, seconded by Carouse, to approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$10,765.50; Sergio I. DiGeronimo in the amount of \$5,692.50; Roger Wadsworth in the amount of \$700.00; Kulchytsky Architects, LLC in the amount of \$187.50; J Neusser, LLC in the amount of

**(Finance Committee, Continued)**

\$2,000.00; Donald G. Bohning & Associates in the amount of \$18,561.65, and Sixmo in the amount of \$362:50. Total of all invoices \$38,269.65. Ayes: Redinger, Carouse, Rose. Nays: None. Motion carried 3-Ayes, 0- Nays.

**Adjournment:** Motion by Carouse, seconded by Rose, to adjourn the Finance Committee meeting at 6:45 P.M. Ayes: Redinger, Carouse, Rose. Nays: None. Motion carried 3-Ayes, 0- Nays.

### **Legislation Committee**

Chairperson Dennis Rose

Committee members J. Petsche, K. Veras

Chairperson Rose called the meeting to order at 6:24 P.M.

Roll Call – Present: Rose, Petsche.

Absent: Veras

### **Approval of the August 21, 2018 Legislation Committee meeting minutes.**

Motion by Rose, seconded by Petsche, to approve the August 21, 2018 Legislation Committee meeting minutes as presented. Ayes: Rose, Petsche, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Swimming Pool Fencing Regulations** – Councilmember Petsche said he discussed with Council President Harwood possible changes that would require fencing around swimming pools during construction. Councilmember Petsche said pools are considered an attractive nuisance and temporary fencing is easy to use and not expensive. Councilmember Rose said the committee has received concerns from a resident regarding a swimming pool without a fence. Councilmember Rose asked if the Building Department could look into similar codes. Councilmember Rose said the Committee may consider changes to the code.

**Adjournment:** Motion by Rose, seconded by Petsche, to adjourn the Legislation Committee meeting at 6:53 P.M. Ayes: Rose, Petsche, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

### **Safety-Service Committee**

Chairperson Louis Carouse

Committee members G. Broski, K. Veras

Chairperson Carouse called the meeting to order at 6:53 P.M.

Roll Call – Present: Carouse, Broski.

Absent: Veras.

### **Approval of the August 21, 2018 Safety-Service Committee meeting minutes.**

Motion by Carouse, seconded by Broski, to approve the August 21, 2018 Safety-Service Committee meeting minutes as submitted. Ayes: Carouse, Broski. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Ready Certify Achievement** - Fire Chief Zamiska said the Cuyahoga County Office of

Emergency Management will be at tonight's Council meeting to present the Ready Certify Achievement Award to the City of Brecksville.

Mayor Hruby said he has noted a request for a grant application for firefighter safety gear. If Council has no objection, Mayor Hruby will submit a request for legislation to the Law Director.

**Adjournment:** Motion by Carouse, seconded by Broski, to adjourn the Safety-Service Committee meeting at 6:58 P.M. Ayes: Carouse, Broski. Nays: None. Motion carried 2-Ayes, 0-Nays.

### **Streets & Sidewalks Committee**

Chairperson Gerald Broski

Committee members J. Petsche, L. Redinger.

Chairperson Broski called the meeting to order at 6:59 P.M.

Roll Call – Present: Broski, Petsche, Redinger.

Absent: None

### **Approval of the August 21, 2018 Streets & Sidewalks Committee meeting minutes.**

Motion by Broski, seconded by Redinger, to approve the August 21, 2018 Streets & Sidewalks Committee meeting minutes as presented. Ayes: Broski, Petsche, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Petsche said a resident contacted him regarding the high number of accidents in the S.R. 82 and Riverview Road area. Mayor Hruby said a safety study is underway. Engineer Wise said the study is being done to determine if any improvements could be done to improve the safety in that area of S.R. 82.

Mayor Hruby said ODOT has awarded the City approximately \$800,000.00 for the paving of S.R. 82. The City will request ODOT hold those funds to be combined with any other funding obtained through NOACA and the State of Ohio and the project started in 2020.

**Engineer:** Engineer Wise said he is working with the contractor to finalize the S.R. 82 Pavement Improvement Project. Mayor Hruby said Deerfield had some issues that took more time and the finishing work is being done on Greystone.

**Adjournment:** Motion by Broski, seconded by Redinger, to adjourn the Streets and Sidewalks Committee meeting at 7:02 P.M. Ayes: Broski, Petsche, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

### **Utilities Committee**

Chairperson Jack Petsche

Committee members G. Broski, D. Rose

Chairperson Petsche called the meeting to order at 7:02 P.M.

Roll Call – Present: Petsche, Broski, Rose.

Absent: None

**(Utilities Committee, Continued)**

**Approval of the August 21, 2018 Utilities Committee meeting minutes.**

Motion by Rose, seconded by Broski, to approve the August 21, 2018 Utilities Committee Minutes as submitted. Ayes: Petsche, Broski, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Engineer's Report :** Engineer Wise reported a pre-construction meeting with the contractor for the Hickory Ridge project will be held on Friday. Fabrizi Contractors have completed the Brecksville Road Water Line Replacement Project. Grass has been planted and the contractor is maintaining the site.

CATTS Construction has finished the pavement of the S.R. 82 Pavement Improvement Project and will need to complete some final items of the project including grass planting.

**Adjournment:** Motion by Petsche, seconded by Rose, to adjourn the Utilities Committee meeting at 7:08 P.M. Ayes: Petsche, Broski, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Committee of the Whole Meeting:** Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 7:08 P.M. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose. Nays: None. Motion carried 6-Ayes, 0-Nays.

Councilmember Redinger said she will be unavailable for the September 18<sup>th</sup> Council meeting. Councilmember Rose advised Council he will be absent for the October 2<sup>nd</sup> Council meeting. Council suggested the possibility of a special meeting to be held when a quorum is available.

**Approval of the August 21, 2018 Committee of the Whole meeting minutes.** Motion by Harwood, seconded by Carouse, to approve the August 21, 2018 Committee of the Whole meeting minutes as submitted. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose. Nays: None. Motion carried 6-Ayes, 0-Nays.

**Committee of the Whole Meeting Adjourned:** Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:10 P.M. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose. Nays: None. Motion carried 6-Ayes, 0-Nays.

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cc: Members of Council,  
Mayor Jerry N. Hruby,  
Law Director D. Matty,  
Asst. Law Director  
S. DiGeronimo,  
Engineer G. Wise,  
Department Heads