

# Office of the Civil Service Commission

## Minutes

Brecksville Civil Service Commission  
February 28, 2013 – 5:00 p.m.

**MEMBERS PRESENT:** Joseph Greve, Ken Stefanov, Robert Stiefvater

**MEMBERS ABSENT** None

**OTHERS PRESENT** Mayor Jerry N. Hruby, Police Chief Michael Carlin, Fire Chief Ed Egut

**CALL TO ORDER** at 5:05 p.m.

### NEW BUSINESS

Mayor announced the vacancy and need to replace a Lieutenant in the Police Department with the promotion of Chief Carlin. Currently four Sergeants are eligible to test for the position.

The Commission Chairman Greve made the motion to retain Ramsey and Associates to administer the exam. Secretary reported the earliest dates convenient for said exam are April 25<sup>th</sup> or 26<sup>th</sup>. The Commission and Chief Carlin agreed to secure one of those dates for testing.

Chief Egut updated the Commission with information regarding the complement of Fire Department Officers and the possible future needs to replace firefighters due to retirements/resignations. The test for Entrance was administered February 20, 2013 to fulfill those vacancies.

Discussion followed regarding seniority and efficiency points for promotional exams. It was determined that the efficiency scores for 2010 and 2011 will be used in calculating points for the Fire Lieutenant Promotional scores. Said decision was based on the fact that Lt. Pristas retired prior to the end of the year when evaluations for his shift could be recorded. Those scores will be calculated and presented to each candidate and the Chief prior to testing.

Mayor reported an addition will be proposed to the Charter Review Commission who is meeting this year. He suggests a Sunset Age Clause for the safety forces. Both Chiefs agreed with the premise.

Minutes of December 10, 2012 were approved by Stefanov, seconded by Stiefvater.

**ADJOURNMENT** at 5:35 p.m.

**MINUTES APPROVED BY:**

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**MINUTES PREPARED BY:**  
Peggy Kraus, Secretary



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