

# Office of the Civil Service Commission

Minutes  
Brecksville Civil Service Commission  
December 11, 2013 – 5:00 p.m.

**MEMBERS PRESENT:** Joseph Greve, Ken Stefanov, Robert Stiefvater

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mayor Jerry N. Hruby, Chief Michael Carlin

**CALL TO ORDER** at 5:03 p.m.

## **NEW BUSINESS**

The eligibility list of police candidates was reviewed by the commission to determine the number to be sent to polygraph testing. The entire list of 78 candidates who passed the written exam were previously sent to take the Tri-C agility test on December 8, 2013. Only 44 took the test, 39 passed with 8 no-shows and 5 failures.

From the 39 remaining eligible candidates, the Commission decided to review and send a list of 28 to Security and Polygraph Consultants, Inc. Those candidates scored 80% or better on the written exam. A motion to have those candidates proceed to polygraph was approved by Stefanov, seconded by Stiefvater. Question was raised and approved that the polygraph should include specific questioning regarding cheating on the Brecksville written exam. It was noted that other cities have had issue with technological devices in the process of testing.

Chief Carlin noted that it is the intent to hire three police officers upon the conclusion of all testing. The new year 2014 will bring even more vacancies due to retirements and promotions.

The Dispatcher list of candidates was reviewed by the Commission. It is noted that 34 tested the written and audio version, 23 passed and will be directed to proceed to the computer/typing portion given at CVCC by Ramsey and Associates. Stefanov approved the motion to approve the next portion of the process, Stiefvater seconded.

## **OTHER BUSINESS**

Concern was expressed over finances for the testing since appropriations were requested before the end of the year. Mayor noted that Council cannot deny monies for Civil Service testing. Three entrance exams and two promotional exams were administered in 2013 based on need and vacancies.

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Motion to approve minutes from the August 29<sup>th</sup> meeting by Stefanov, seconded by Stiefvater.

**ADJOURNMENT** at 5:36 p.m.

**MINUTES** approved by:

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Joseph Greve, Chairman

Minutes prepared by:  
Peggy Kraus, Secretary