

# Office of the Civil Service Commission

Minutes  
Brecksville Civil Service Commission  
April 1, 2013 – 5:00 p.m.

**MEMBERS PRESENT:** Joseph Greve, Ken Stefanov

**MEMBERS ABSENT:** Rob Stiefvater

**OTHERS PRESENT:** Mayor Jerry N. Hruby, Chief Ed Egut, Chief Michael Carlin

**CALL TO ORDER** at 5:00 pm.

## **NEW BUSINESS**

Discussion regarding the protests over two questions on the Fire Lieutenant Promotional Exam considered each individually and consulted with Chief Egut to his opinion. The Commission agreed to accept Clancy's responses to both questions: one accepted two answers, the other protested question was denied. The Secretary will contact Clancy and Associates and have them proceed to score the eight exams with both of the acceptable answers considered in scoring. Once the scores have been returned, tallied with proficiency and seniority ratings, mailed individually by certified mail, the candidates shall have 3 days to review the scoring of the tests. If no protests are filed, the Commission will then meet briefly for the certification of the ranked list.

The list of Fire Entrance Candidates was reviewed and it was determined to send 19 top candidates on for Polygraph evaluations. Chief Egut expressed his pleasure with the scores and bell curve of the results, proving a valid testing product. Those candidates scored 80% and above. Secretary will notify those candidates to set their appointments with Security and Polygraph Consultants, Inc. Commissioner Stefanov inquired to the cost of the polygraph exam and it was stated that Security and Polygraph, Inc. charges \$200 per test.

The Mayor clarified his statements from last meeting regarding the sunset ages requested for the safety forces and the Charter Review Commission. It is City Council that is entertaining the topic at this point and reviewing maximum ages of service for those safety forces. Some cities already have a sunset age in place, anywhere from age 65 to 70, in order to guarantee at least a 30 year adequate retirement base.

The Mayor noted that Council has determined the full complement of Police Officers to be:  
One (1) Chief, one (1) Lieutenant and six (6) Sergeants. Chief Carlin noted that the Police Force currently has 28 members.



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Minutes of February 28, 2013 were approved by Greve, seconded by Stefanov.

**ADJOURNMENT** at 5:17 p.m.

**MINUTES APPROVED BY:**

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Joseph Greve, Chairman

**MINUTES PREPARED BY:**

Peggy Kraus, Secretary

**ADDENDUM TO MINUTES:**

April 22, 2013  
8:00 a.m.

**MEMBERS PRESENT:** Joseph Greve, Ken Stefanov, Robert Stiefvater

All members arrived to certify the Fire Department Lieutenant Promotional List with Ranking.

**Joe Greve made the motion** to certify the list.

**Ken Stefanov seconded** the motion.

Minutes approved by:

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Joseph Greve, Chairman

**Minutes prepared by:**

Peggy Kraus, Secretary