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TAMMY TABOR, CLERK

**MINUTES**

**Council Committee Meetings  
February 19, 2019**

Present: Council President M. Harwood, Councilmembers L. Carouse, J. Petsche, L. Redinger, D. Rose, K. Veras, Mayor Jerry N. Hruby, Law Director D. Matty, Assistant Law Director S. DiGeronimo, Engineer G. Wise, Finance Director L. Starosta, Fire Chief N. Zamiska, Police Chief W. Goodrich, Purchasing Director R. Riser, C.B.O. S. Packard, Service Director R. Weidig, J. Mitchell, Brecksville Magazine, Clerk of Council T. Tabor.  
Absent: G. Broski,

**Buildings & Grounds Committee**

Chairperson - K. Veras  
Committee members - L. Carouse, L. Redinger.  
Chairperson Veras called the meeting to order at 6:00 P.M.  
Roll Call – Present: Carouse, Redinger, Veras.  
Absent - None.

**Approval of the February 5, 2019 Buildings & Grounds Committee meeting minutes.**

Motion by Veras, seconded by Redinger, to approve the February 5, 2019 Buildings & Grounds Committee meeting minutes as presented. Councilmember Petsche said the word lights should be replaced with lightning rods. All Councilmembers agreed with the change. Ayes: Carouse, Veras, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

**NatureWorks Grant:** Councilmember Veras said the recreation department is requesting authorization to re-apply to the Ohio Department of Natural Resources for the 26<sup>th</sup> round of the NatureWorks 2019 Grant Program for funding that would be used to construct an ADA entry to Brecksville Kids Quarters.

- Motion by Veras, seconded by Redinger, to submit to Council a request for approval of a Resolution authorizing the Mayor to apply for a 2019 grant through the Ohio Department of Natural Resources for funding assistance for a NatureWorks project in the City of Brecksville. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.



### **Buildings & Grounds Committee, Continued**

**City Hall Fire Alarm:** Councilmember Veras said there was a lightning strike on January 8<sup>th</sup> causing damage to the Fire Alarm panel at City Hall. There are three items that require approval to repair or replace equipment due to the damage. Service Director Weidig said the Police Department monitors the Fire alarm panel at City Hall and the Fire Department. The Police Department will soon be moving out of City Hall. The Fire Alarm panel at City Hall was damaged by the lightning strike. The Fire Alarm system at the Fire Department, the Quick Start System, is no longer supported and parts are no longer available to repair that system. Service Director Weidig said the Siemens alarm system that will be located in the new Police Station is cost prohibited to connect the same system to the Fire Station and City Hall. Other quotes were obtained and the Silent Knight System is backed by Honeywell. The City has buildings at the Blossom Hill Park that use Honeywell Systems and have been well received by the staff. The alarm panel at City Hall will be located in the lobby. The same Silent Knight System will also be installed at the Fire Station. Councilmember Redinger asked if a portion of this cost will be reimbursed by insurance for the lightning strike. Service Director Weidig said yes, minus the \$5,000.00 insurance deductible.

- Motion by Veras, seconded by Redinger to submit to Council for approval of a Purchase Requisition to Calcom, Inc. in the amount of \$9,360.00 for the installation of a new Silent Knight Addressable Fire Alarm System at City Hall. Pricing for this requisition includes the supplying and installation of the required field devices. *Account #C490166 3202.* Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

### **Silent Knight Fire Alarm Panel Replacement Fire Station:**

- Motion by Veras, seconded by Redinger to submit to Council for approval of an increase to Purchase Order #P190169 in the amount of \$1,807.14 for the purchase of a new Fire Alarm Panel from Calcom, Inc. due to damage during the lightning strike that occurred on 1/8/2019. *Account #110150 2125.* Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

### **Fire Department Silent Knight Fire Alarm System:**

- Motion by Veras, seconded by Redinger to submit to Council for approval of a Purchase Requisition to Calcom, Inc. in the amount of \$12,200.00 for the installation of a new Silent Knight Fire Alarm System including a new fire alarm panel and field devices at the Fire Station. *Account #C450260 3300.* Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Cleveland Swim Institute:** Councilmember Veras said the Cleveland Swim Institute (CSI) has offered the use of their pool to members of Brecksville's Community Center during construction of the City's pool. Mayor Hruby said CSI has agreed to allow members of the Brecksville Community Center to use their facility during the hours of 12:00 PM – 4:00 P.M. with Tuesday and Thursday hours extended until 6:00 P.M. June 3<sup>rd</sup> –September 2, 2019. The fee is to cover the cost of lifeguards during these times. Councilmember Rose asked if the cost is comparable to what the City currently pays lifeguards. Mayor Hruby said yes.

### **Buildings & Grounds Committee, Continued**

- Motion by Veras, seconded by Redinger to submit to Council for approval of a Purchase Requisition to Cleveland Swim Institute (CSI) in the amount of \$4,576.00 for the rental agreement of their pool facilities for the 2019 summer season. This will provide an alternate location for outdoor swimming to our resident members of the Community Center while the new aquatics center is under construction. *Account #240720 2103*. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Aquatic Center Update:** Councilmember Veras said the timeline for the Aquatic Center was provided by Purchasing Director Riser. Purchasing Director Riser said the scheduled bid opening on March 7<sup>th</sup> and awarded on March 20<sup>th</sup>. The project team expects to have the bid packages to Council by March 15<sup>th</sup> for consideration at the March 19<sup>th</sup> meeting. The owner's desired project schedule is included in the package, with the start date two weeks after the bid award. Purchasing Director Riser said the architect's proposed time of construction is April – December of 2019. Councilmember Redinger asked why the indoor pool would be shut down. Purchasing Director Riser said the indoor pool will only be affected during the time equipment is being changed. 2-3 weeks maximum shutdown when the new equipment is installed. Council President Harwood said the shutdown is for the scope of work that was in the 2018 budget that was removed and included in the new pool project. Purchasing Director Riser said there are 5 contractors and one subcontractor on the bid list.

Councilmember Rose said the City has a waiver to sign for the use of the CSI Pool. Will our members be signing a waiver to use that pool? Mayor Hruby said that should be directed to the Law Director. Assistant Law Director DiGeronimo said the Law Department will look into the consideration of the City's responsibility.

**Police Station and Dispatch Facility:** Councilmember Veras said the Dispatch Center will be operational March 13<sup>th</sup> and the Police Department should be operational at the end of April.

**Adjournment:** Motion by Veras, seconded by Redinger, to adjourn the Buildings & Grounds Committee at 6:19 P.M. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

### **Finance Committee**

Chairperson - Laura Redinger

Committee members - L. Carouse, D. Rose.

Chairman Redinger called the meeting to order at 6:19 P.M.

Roll Call – Present: Carouse, Rose, Redinger.

Absent - None.

### **Approval of the February 5, 2019 Finance Committee meeting minutes.**

Motion by Redinger, seconded by Carouse, to approve the February 5, 2019 Finance Committee meeting minutes as presented. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

**(Finance Committee, Continued)**

**Ohio Arts Council Grant:** Councilmember Redinger said the City is requesting between \$4,000.00 and \$25,000.00 for an Ohio Arts Council grant. Purchasing Director Riser said Human Services Director Steve Paciorek is working on the programs that will benefit from the grant. Brecksville will be the lead City on this collaborative grant with Broadview Heights. Councilmember Petsche asked what programs will be subsidized by this grant. Purchasing Director Riser said Human Services Director Paciorek is still working on the type of programs, all will be geared toward the arts. Watercolors and art related will be the type of classes offered for our senior residents. Councilmember Redinger asked if Brecksville is awarded \$4,000.00 the City will pay \$4,000.00 and is this request similar to grants obtained in the past. Purchasing Director Riser replied yes. The funds will be used for supplies, instructors and other resources needed for the programs.

- Motion by Redinger, seconded by Carouse to recommend to Council a Resolution authorizing the Mayor to apply for a grant through the Ohio Arts Council's Arts Partnership Program. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Brecksville Home Days:** Councilmember Redinger said the City is requesting approval of a purchase requisition to American Fireworks for a three year contract for the Home Days Fire Works events. Purchasing Director Riser said this price includes the fireworks displays for both the Saturday evening mini-show, and the Sunday evening main show at Home Days utilizing the enhanced computer-firing method. The \$16,500.00 budget for the annual Home Days fireworks displays was already approved by Council with the 2019 blanket purchase order requests, and is encumbered on purchase order #BL191405.

- Motion by Redinger, seconded by Rose, to recommend to Council passage of a Purchase Requisition to American Fireworks Company for a new three-year contract for the Brecksville Home Days Fireworks events in 2019, 2020 and 2021 at the fixed annual price of \$16,500.00. Ayes: Carouse, Redinger, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Adjournment:** Motion by Redinger, seconded by Carouse, to adjourn the Finance Committee meeting at 6:24 P.M. Ayes: Carouse, Rose, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Legislation Committee**

Chairperson- Dennis Rose

Committee members - J. Petsche, K. Veras

Chairperson Rose called the meeting to order at 6:24 P.M.

Roll Call – Present: Petsche, Veras, Rose.

Absent- None.

**Approval of the February 5, 2019 Legislation Committee meeting minutes.**

Motion by Rose, seconded by Veras, to approve the February 5, 2019 Legislation Committee meeting minutes as presented. Ayes: Petsche, Rose, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

**(Legislation Committee, Continued)**

**Transient Occupancy Tax:** Councilmember Rose said a draft of an Ordinance has been received and the committee would like discussion and questions from Council regarding the proposal. Councilmember Rose asked if the proposed legislation was modeled after any local codes. Law Director Matty said it is similar to the City of Independence. Councilmember Rose said the document uses all male pronouns, can we change those to gender neutral pronouns? Also, is there a way to include costs incurred by the City to collect? If the City needs to sue to recover the funds, can the City recover those costs.

Finance Director Starosta said she asked if the charges in §702.99 penalty interest could be charged monthly rather than yearly. Another concern Finance Director Starosta had were the exemptions from the tax. Law Director Matty said there is not a uniform system for exemptions. Some Municipalities will offer State and Local Government exemptions, Cuyahoga County offers several more exemptions including Federal Government. Councilmember Rose asked if this tax is on conference use also. Law Director Matty replied it is charged only on lodging. Finance Director Starosta said §702.11 clarified that City Council has the authority to adopt rules and regulations but it is not a requirement. Councilmember Rose said the term Council may need to be clarified to read City Council.

Also, Councilmember Rose said §702.06 may need to clarify the time limit for filing and asked if this covers Air B&B type of rentals. Law Director Matty said no, only lodging facilities, hotels or motels with 5 or more rooms.

Councilmember Petsche said he does not believe the penalty for non-payment should be criminal as listed in §702.99. Councilmember Veras asked if the non-payment happens often. Law Director Matty said in the City of Rocky River a hotel was in financial trouble, started cutting corners and the City had three years of back taxes to try to collect from the hotel. Law Director Matty said he could remove that, however, if penalties are due, you may want to keep the most penalties in the code and hope you never need to use them.

Councilmember Petsche said he does not think the City needs to include exemptions in the code. Councilmember Rose agreed. Law Director Matty said the City of Cleveland has no exemptions and Cuyahoga County allows approximately 6 groups to be exempt from the tax.

**Solar Panel Legislation:** Councilmember Rose asked if the Planning Commission has an update on the proposed changes to Solar Panel legislation. Council President Harwood said the Planning Commission meeting has been cancelled for February 21<sup>st</sup> for lack of agenda items. The reconsideration will be presented at the next Planning Commission agenda. As soon as the requested changes have been reviewed by the Commission, a recommendation will be forthcoming.

**Martin Luther King Jr. Day:** Councilmember Petsche asked why the City does not observe Martin Luther King (MLK) Day. Mayor Hruby said during union negotiations the employees requested that in honor of the holiday a floating holiday could be taken. The reasoning being the time of year and weather

**(Legislation Committee, Continued)**

conditions do not make it a popular day to take time off. Councilmember Petsche asked if it would be a problem to give the employees that day off. Councilmember Carouse said it may be possible to suggest at contract negotiations. Mayor Hruby said Councilmember Petsche asked to give employees an additional day off. Councilmember Redinger said in the private sector, corporate bank employees have the option of taking that day or a floating holiday for MLK Day and Columbus Day. Council President Harwood said the private sector works on MLK Day. Councilmember Rose asked what the financial cost is to the City, what is a day of payroll. Council President Harwood said the response to the resident should be that the employees requested a floating holiday instead of a mandatory day. Councilmember Rose asked that Councilmember Petsche forward that e-mail to all of the Councilmembers for a single response. Councilmember Petsche asked if an employee wanted to attend an observance or activity on that day, they could not. Councilmember Redinger said the employee would use the floating holiday to take the day off. Council President Harwood asked if Councilmember Petsche is requesting what the employees and the City negotiated for a floating holiday, instead of a mandatory day off, you want the employees to be required to take the day off? Councilmember Petsche said he would like the employees to have the day off, not to take away a floating holiday. Councilmember Redinger does not feel another day off is needed. Councilmember Carouse said he does not want the City to incur the added expense. Councilmember Petsche said there is no added expense because the employees are all under salaried positions. Service Director Weidig said he has to add more people to staff the following days to catch up on trash pick ups that are missed on vacation days. Councilmember Redinger said many of the employees are hourly, service, police, fire and recreation. Councilmember Carouse said the employees are afforded ten (10) paid holidays off, they chose which holidays they want off. Councilmember Petsche said he does not believe the employees get 10 days off. Mayor Hruby said the employees have New Years Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving and Christmas. The employees also receive 3 floating holidays. Councilmember Rose asked that the e-mail Councilmember Petsche is referring to is forwarded to all Councilmembers for a response.

**Adjournment:** Motion by Rose, seconded by Veras, to adjourn the Legislation Committee meeting at 6:45 P.M. Ayes: Petsche, Veras, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

**Safety-Service Committee**

Chairperson- Louis Carouse

Committee members- G. Broski, K. Veras

Chairperson Carouse called the meeting to order at 6:45 P.M.

Roll Call – Present: Carouse, Veras.

Absent: Broski.

**Approval of the February 5, 2019 Safety-Service Committee meeting minutes.**

Motion by Carouse, seconded by Veras, to approve the February 5, 2019 Safety-Service Committee meeting minutes as submitted. Ayes: Carouse, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

**(Safety-Service Committee, Continued)**

**SFY 2019-2020 EMS Grant:** Councilmember Carouse said a Resolution has been prepared to request authorization to apply for a grant. Fire Chief Zamiska said this is a recurring grant that the City has applied for and received previously. This grant, if awarded will be used to cover the cost of the annual software subscription and three new EMS Trauma bags. Fire Chief Zamiska said the award for this grant can range between \$2,600.00 - \$3,400.00, equally distributed among the grant applicants.

- Motion by Carouse, second by Veras to submit to Council a request for passage of a Resolution authorizing the Mayor to apply for a grant for the SFY 2019-2020 EMS Grant through the Ohio Division of Emergency Medical Services. Ayes: Carouse, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Service Department Apparel:** Councilmember Carouse said there is a request to approve a purchase requisition for the service and housekeeping departments. Service Director Weidig said this is the annual purchases for employee apparel.

- Motion by Carouse, seconded by Veras to submit to Council a request for passage of a blanket purchase requisition in the amount of \$4,721.93 for the annual purchase of apparel for the Service and Housekeeping Departments. *Account #110610 1404 and Account # 110165 1404.* Ayes: Carouse, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Police Department CAD Hosting & AVL Addition:** Police Chief Goodrich said the new Police Station will require Automated Vehicle Locating. That software will provide dispatchers with the location of an officer. The Computer Aided Dispatch (CAD) Data Hosting will take the responsibility of the firewall and server off of the City and still remain LEEDS compliant. Councilmember Carouse said we were currently providing the service, and we will now be outsourcing the service. Police Chief Goodrich said if the Brecksville server was to go down, the City would lose use of all of the computers and the Mobile Data Terminals (MDT) would go down as well. IT Specialist Carolyn Jatsek said on the CAD server that will not happen. The server is backed up at multiple locations so that does not occur.

- Motion by Carouse, seconded by Veras, to recommend to Council approval of an increase in the amount of \$2,959.00 to Purchase Order #P190085 to Sundance Systems. Ayes: Carouse, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

Councilmember Carouse asked if the Citizen's Fire Academy has begun. Fire Chief Zamiska said the first meeting was attended by 24 people and appears to be a success.

Councilmember Carouse asked if the traffic signal cabinet at Wallings Road and Brecksville Road is near completion. Service Director Weidig said he expects to have the replacement completed and installed sometime in March.

**Adjournment:** Motion by Carouse, seconded by Veras, to adjourn the Safety-Service Committee meeting at 6:51 P.M. Ayes: Carouse, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Streets & Sidewalks Committee**

Chairperson Gerald Broski

Committee members J. Petsche, L. Redinger.

Chairperson Broski called the meeting to order at 6:51 P.M.

Roll Call – Present: Redinger, Petsche.

Absent: Broski.

**Approval of the February 5, 2019 Streets & Sidewalks Committee meeting minutes.**

Motion by Redinger, seconded by Petsche, to approve the February 5, 2019 Streets & Sidewalks Committee meeting minutes as presented. Ayes: Petsche, Redinger, Nays: None. Motion carried 2-Ayes, 0-Nays.

**IMS Study:** Councilmember Redinger said the Engineer has submitted a request to authorize an increase to a purchase requisition for Euthenics for the IMS Study Update. Engineer Wise reported ODOT would be pursuing a grant to widen I-77. ODOT has requested an update to the IMS Study to be considered for the approval of two additional ramps for I-77 at Miller Road.

- Motion by Redinger, seconded by Petsche, to increase the Purchase Requisition for Euthenics in the amount of \$12,290.00 for the IMS Study Update requested by ODOT for the addition of the 3<sup>rd</sup> lane to the existing Brecksville Road ramp in Richfield. *Account C480171 3501 Project #RD160001*. Ayes: Petsche, Redinger, Nays: None. Motion carried 2-Ayes, 0-Nays.

**Safe Routes to School:** Engineer Wise said at the request of the City of Brecksville and the Brecksville Broadview Heights City School District, he will be undertaking the Safe Routes to School grant application. The grant will seek funding for some limit of sidewalks along Oakes Road and possibly within the school site. ODOT requires a safe route to school plan. The school will be forming a committee to look into a plan. Engineer Wise said he will advise Council of his involvement in the study. The City may be able to request a grant up to \$400,000.00 for the installation of sidewalks.

**Riverview Road:** Service Director Weidig said a road crew was working on Riverview Road and came across a hole in the roadway. The hole is currently covered. Engineer Wise said the hole is on Riverview Road south of Snowville Road. Engineer Wise said the County will take funds from the District 13 Fund for the inspection costs. The hole is in the top deck and goes at least three feet down. After that inspection, the City will need to determine the extent of the repairs and if an emergency repair is required.

**S.R. 82 Widening:** Engineer Wise said the City of Broadview Heights has produced a bid package for the S.R. 82 Widening project. The amount of the project was listed as \$10,244,000.00. Engineer Wise said he has been involved with the Construction Manager Interviews and the contract for a Construction Manager could be approximately \$1,000,000.00.

**Adjournment:** Motion by Redinger, seconded by Petsche, to adjourn the Streets and Sidewalks Committee meeting at 7:20 P.M. Ayes: Redinger, Petsche, Nays: None. Motion carried 2-Ayes, 0-Nays.



**Utilities Committee**

Chairperson Jack Petsche

Committee members G. Broski, D. Rose

Chairperson Petsche called the meeting to order at 7:00 P.M.

Roll Call – Present: Petsche, Rose.

Absent: Broski.

**Approval of the February 5, 2019 Utilities Committee meeting minutes.**

Motion by Petsche, seconded by Rose, to approve the February 5, 2019 Utilities Committee meeting minutes as presented. Ayes: Petsche, Rose, Nays: None. Motion carried 2-Ayes, 0-Nays.

**Engineer's Report:** Engineer Wise said NEORSD is purchasing the property at 8300 Weise Road. If the house is purchased, the house could be demolished and a basin installed on the property. They are also looking at the purple house on Mill Road to purchase.

**Adjournment:** Motion by Petsche, seconded by Rose, to adjourn the Utilities Committee meeting at 7:03 P.M. Ayes: Petsche, Rose. Nays: None. Motion carried 2-Ayes, 0-Nays.

**Committee of the Whole Meeting:** Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 7:00 P.M. Ayes: Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 6-Ayes, 0-Nays.

Councilmember Redinger reported she received a request for Recreation Commission minutes and asked Clerk Tabor to forward those minutes to Brittany Wiggman.

**Approval of the February 5, 2019 Committee of the Whole meeting minutes.** Motion by Harwood, seconded by Carouse, to approve the February 5, 2019 Committee of the Whole meeting minutes as submitted. Ayes: Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 6-Ayes, 0-Nays.

Motion by Harwood, seconded by Carouse to adjourn into executive session as requested by Law Director Matty to discuss matters of imminent litigation. Ayes: Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 6-Ayes, 0-Nays.

Law Director Matty asked that Councilmember Rose and Councilmember Petsche be excused from the Executive Session.

**Committee of the Whole Meeting Adjourned:** Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:55 P.M. Ayes: Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 6-Ayes, 0-Nays.

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cc: Members of Council,  
Mayor Jerry N. Hruby,  
Law Director D. Matty,  
Asst. Law Director  
S. DiGeronimo,  
Engineer G. Wise,  
Department Heads