

JERRY N. HRUBY, MAYOR AND SAFETY DIRECTOR  
**CITY COUNCIL**

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To: Members of Council  
Mayor Jerry N. Hruby

Re: Council Committee Meeting Agendas

Council Committees will meet starting at 5:30 P.M. on Tuesday, October 15, 2019 in the Council President's office. The following will comprise the agendas.

**Buildings & Grounds Committee**

- Call to Order.
- Roll call.
- Approval of the October 1, 2019 Buildings & Grounds Committee meeting minute
- Request for a motion to approve a Blanket Vendor Purchase Requisition in the aggregate amount of \$17,059.11 for the construction of a new Electric Panel Building on Public Square. A \$2,000.00 contingency amount is included for unforeseen material needs for both the power service and building of the structure. *Account #C110164 3102.*
- Other matters deemed appropriate.
- Motion to adjourn.

**Finance Committee**

- Call to Order.
- Roll call.
- Approval of the October 1, 2019 Finance Committee meeting minutes
- Request for a motion for approval of an Increase to Blanket Purchase Order #FN190004 in the amount of \$1,500.00 for Independent Contractor Payments for Class Instructors at the Human Services Center. The primary reason for the need to increase this P.O. is the addition of Aquatics classes for the seniors. *Account #110330 2102.*
- Request for approval of an Ordinance making appropriations and revenue adjustments.
- Request for approval of a Resolution authorizing a contract extension for James G. Zupka for auditing services.



**(Finance Committee, Continued)**

- Request for approval of a Resolution authorizing the Human Services Director to solicit sponsorships for events and programs from senior related businesses and organizations.
- Request for a motion to approve a Purchase Requisition to Superior LLC, a Central Square Company, in the amount of \$43,958.57 for annual maintenance for the Finance and Building software programs for the period 11/1/19 – 10/31/20. The maintenance charges are \$30,174.24 and \$13,784.33 for the Finance and Building Departments respectively. These include the standard 5% increases over last year's charges. *\$30,174.24 Administration: Account #110150 2103 \$13,784.33 Building Dept.: Account #110510 2103.*
- Motion to Approve a Purchase Requisition to The Baldwin Group, Inc. for the purchase of a Word letter template module for the Mayor's Court software system in the amount of \$3,000.00 and annual support and maintenance at \$520.00 for an aggregate total of \$3,520.00. *Module Cost of \$3,000.00 to be charged to account #270190 2506. Annual Support Cost of \$520.00 to be charged to account #270190 2501.*
- Request for approval of an Ordinance for the State Contract Purchase from Dell Marketing L.P. in the aggregate amount of \$7,875.97 for a replacement Dell PowerEdge R440 Server for the City's network system. *Account #C110135 3300.*
- Request for a motion to approve a Purchase Requisition to Vermont Systems (VSI) in the amount of \$15,974.00 for the training expenses related to an upgrade of the RecTrac/WebTrac software programs used for the Community Center and Human Services Center. *Account #C240710 3300.*
- Other matters deemed appropriate.
- Motion to adjourn.

**Legislation Committee**

- Call to Order.
- Roll call.
- Approval of the October 1, 2019 Legislation Committee meeting minutes.
- Other matters deemed appropriate.
- Motion to adjourn.

**Safety-Service Committee**

- Call to Order.
- Roll call.
- Approval of the October 1, 2019 Safety-Service Committee meeting minutes.
- Request for passage of an Ordinance to amend Ordinance No. 5253 to change the trade in value of police firing range accessories no longer needed for municipal purposes.

**(Safety-Service Committee, Continued)**

- Request for passage of an Ordinance to repeal Ordinance #5177 authorizing the Mayor to enter into a Letter of agreement with the City of Strongsville to provide prisoner housing service for the Brecksville Police Department. The City of Strongsville has increased the rate for prisoner housing from eighty dollars (\$80) to ninety dollars (\$90) per day or any part of a day, and added a fee for miscellaneous video requests to an additional fifteen dollars (\$15).
- Request for a motion to approve a Blanket Vendor Purchase Requisition in the aggregate amount of \$4,863.62 for the purchase of fire inspector software and hardware. *Account #C450260 3300.*
- Request for a motion to approve a Purchase Requisition to Sutphen Corporation in the amount of \$7,708.07 to repair cracked and worn heel pins and washers on the Fire Department ladder truck. A letter is provided for Council's review and consideration from Fire Chief, Nick Zamiska, explaining the request. *Account #290260 2602*
- Other matters deemed appropriate.
- Motion to adjourn.

**Streets & Sidewalks Committee**

- Call to Order.
- Roll call.
- Approval of the October 1, 2019 Street & Sidewalks Committee meeting minutes.
- Other matters deemed appropriate.
- Motion to adjourn.

**Utilities Committee**

- Call to Order.
- Roll call.
- Approval of October 1, 2019 Utilities Committee Minutes.
- Engineer's Report
- Motion to authorize a purchase requisition to DiGioia Suburban Excavating for emergency sanitary sewer repair on SR 82, 78 feet east of Glenwood Trail the amount of \$12,437.79. *Account C480171 3506.*
- Other matters deemed appropriate.
- Motion to adjourn.

**Committee of the Whole**

- Call to Order.
- Roll call.
- Approval of the October 1, 2019 Committee of the Whole Minutes
- Motion to adjourn into Executive Session to discuss matters relating to property acquisition.
- Motion to reconvene the Committee of the Whole meeting.
- Other matters deemed appropriate.
- Motion to adjourn.

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cc: Law Director D. Matty  
Asst. Law Director S. DiGeronimo  
Engineer G. Wise

Department Heads  
K. Kouri  
News Media